

**BOARD OF ETHICS MEETING Agenda
for TUESDAY, May 9, 2017**

**TOWN OF NORTH CASTLE
15 BEDFORD ROAD
ARMONK, NY**

Agenda for Public Meeting:

DATE: May 9, 2017

TIME: 8:45 am

PLACE: Judges' Conference Room, Town Hall

- 1. Call to Order**
- 2. Executive Session**
 - 2.1 None**
- 3. Comments from the Public**
 - 3.1 Public Comments (if any) will be heard at this time**
- 4. Revision and Adoption of Agenda**
- 5. Unfinished Business**
 - 5.1 Annual Disclosure Statement (§27-6(E)); Initial Acknowledgement Form (§27-23(c)).**
 - 5.2 Plain Language Guide and Forms**
 - A. Plain Language Guide for Employees and Volunteers**
 - B. Complaint Form**
 - C. Caller Information Sheet**
 - D. Request for Advisory Opinion**
- 6. New Business**
 - 6.1 Budgeting for Fees for Outside Counsel When Necessary**
- 7. Chair's Report**
- 8. Topics for Future Agendas / Requests for Information**
- 9. Communications to the Board of Ethics**
- 10. Approval of Minutes of April 18, 2017 Meeting**
- 11. Adjournment**