

# **The North Castle Resident's Building Application Guide HVAC Permit Checklist**

**IF YOU ARE INSTALLING HVAC, YOUR APPLICATION  
AND DRAWINGS MUST ADDRESS AND INCLUDE THE FOLLOWING:**

- 2 COPIES OF PLANS AND SPECIFICATIONS FOR THE PROJECT**
- WORKMAN'S COMP. – WITH TOWN OF NORTH CASTLE AS CERTIFICATE HOLDER**
- LIABILITY INSURANCE – WITH TOWN OF NORTH CASTLE AS CERTIFICATE HOLDER**
- COMPLETED BUILDING PERMIT APPLICATION (AVAILABLE ON-LINE)**
- NOTE THAT ANY ELECTRIC OR PLUMBING WORK REQUIRES A SEPARATE PERMIT**