

## PLANNING BOARD MEETING SCHEDULE

PLANNING BOARD meetings are held on the second and fourth Monday of each month, except as noted, beginning at 7:00 p.m. Meetings are held at the North Castle Town Hall Court Room except when they must occasionally be relocated because of Town Hall meeting space scheduling conflicts.

Application materials must be submitted by the applicant by **11:00 AM Monday**, fourteen (14) days before the date of the meeting at which the application will be heard to be kept on the agenda for that meeting (unless otherwise scheduled by the Planning Board Secretary). If this deadline is not met, the application will be automatically removed from the agenda on which it was scheduled to be heard.

Except as otherwise permitted by the Planning Board Chairman, members of the public who wish to submit written comments on a pending application will be required to submit those comments by **11:00 AM** no less than five (5) days before the meeting at which the application will be heard. If this deadline is not met, their comments may not be considered by the Planning Board at that meeting.

### **Planning Board Schedule 2008**

#### MEETING DATES

January 7  
January 28  
February 11  
February 25  
March 10  
March 31  
April 14  
April 28  
May 12  
May 27 (Tuesday)  
June 9  
June 23  
July 14  
August 4  
September 8  
September 22  
October 6  
October 27  
November 10  
November 24  
December 15

#### 11:00 AM DEADLINE DATES FOR SUBMISSIONS

December 17  
January 7  
January 28  
February 9  
February 25  
March 10  
March 31  
April 14  
April 28  
May 12  
May 23 (Friday)  
June 9  
June 23  
July 14  
August 18  
September 8  
September 22  
October 10 (Friday)  
October 27  
November 10  
December 1

\* Varies from regular scheduling due to holiday or room scheduling conflict. Monday January 21 – Martin Luther Kind day, Monday February 18 – Presidents Day, Monday May 26 – Memorial Day, Monday September 1 – Labor Day, Monday October 13 Columbus Day, Monday December 22 - Hanukkah.

The Second Meeting of Each Month May Also Include a Worksession With Other Town Boards or Committees.

**ALL DEADLINES ARE STRICTLY ENFORCED BY ORDER OF THE CHAIR**