

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of April 4, 2017 Meeting**

In Attendance: Susan Lichten, Karl Hinrichs, Brendan Molloy, Dan Zenkel, Frank Lattarulo, Matt Trainor, Lisa Larsen

Absent: Charlene Decker, Norma Hill, Steve D'Angelo

Minutes of the March 7, 2017 meeting were accepted and approved.

General Projects Update

1. Parks Signage - Finished and replaced all signs that were rehabbed in-house. Barbara DiGiacinto would like to discuss doing same for signs in North White Plains. It is the general feeling of the PRAB that more signage is needed at all the parks, and a recommendation is to keep parks signage as a standing agenda item. Karl Hinrichs will put together a list of signs/locations for discussion at a future meeting.
2. Building Maintenance - Part of the first floor senior room and lobby of Hergenhan will be getting new carpeting.
3. Lombardi Park Wall - The wall next to the basketball courts is falling down; parks staff have been working on its repair.
4. Police Department Dog Pens - We were initially tasked to rebuild the roof; building was condemned and the job went from a roof job to a complete interior rebuild courtesy of the parks department.
5. Fields - Parks staff working on the fields; the weather has been rainy. The egg hung will be Saturday 4/8, postponed from Saturday 4/1 due to rain.
6. Spring Plantings - Members of the Beautification Committee and Garden Club, along with Matt Trainor, have a meeting scheduled for Wednesday morning, 4/5 to discuss. We will see if students need community service hours through religious offices of Church and Temple.

Spring Program Registration: Cash Journal report showing registration numbers to date was distributed; we are doing about the same as last year. The PRAB would like future reports to show previous year numbers for comparison/benchmark sake.

Pool Operations 2017: We hired a new Assistant Director - this individual will be tasked with taking over camp operations at the pool. The kiddie pool was converted from bromine to chlorine - this will make for much easier maintenance. We are short on lifeguards - Jen Giusti has been working on finding lifeguards.

Camp Operations 2017: There has been a lot of senior staff turnover - we hired internally for Chippewa assistant director and replaced both camp nurses. We are set for senior positions; aside from the two nurses, we hired all internal people.

Retirement of Don Brandes, Parks Foreman: After 21 years of service, Don Brandes will retire at the end of April - letter distributed. Kevin Foley will become Parks Foreman and is more than up to the task. He is looking to make some changes; Matt has been meeting with Kevin weekly to ensure a smooth transition. We are looking to hire three seasonal employees and a full-time employee to replace Don.

The meeting was closed and adjourned at 7:45 PM.

Next Meeting: Tuesday 5/2 at 6:15 PM