

**TOWN OF NORTH CASTLE  
PARKS & RECREATION ADVISORY BOARD ("PRAB")  
Minutes of April 2, 2019 Meeting**

**In Attendance:** Karl Hinrichs, Frank Lattarulo, Brendan Molloy, Lois Mallin, Steve D'Angelo  
Jennifer Giusti, Lisa Larsen

**Absent:** Charlene Decker, Norma Hill, Dan Zenkel

**Minutes** of the March 5, 2019 meeting were accepted and approved.

**General Projects Update**

**A. Betsy Sluder and Duck Pond Dams** - Plans and specifications and bid documents are complete and ready for bid. Jennifer Giusti will request authorization from Town Board to let these contracts out to bid. Kellard Sessions can prepare the bid notice upon authorization. The question was raised by PRAB if this is a dual project; the belief was yes - Jennifer will check on this and confirm.

**B. Wampus Brook Park Bridge** - Site and structural plans are at 90% design level (same basic look of current bridge). Application for the NYSDEC Freshwater Wetland Permit will be completed by next week. Once done, Kellard Sessions will forward to Jennifer Giusti for signature by the Town so it can be filed with the State. Preparation of bid documents is in progress. The structural engineer (Grossfield Macri) is getting pricing for steel vs. timber construction of the main bridge. Kellard Sessions would like to meet with Jennifer once this has been received to review the plans.

**C. Hergenhan Generator** - Future meeting discussion.

**D. IBM Bathrooms** - Steve D'Angelo will provide Jennifer Giusti with the final checklist/pricing that Town Board approved. Town Highway and Water departments will prepare the site for installation. Once ordered, it's three month to 100 day period to install.

**E. Lombardi Park Redevelopment Plans** - Armonk Baseball was considering relocating the fields to IBM Park and converting the existing space at Lombardi to a multi-purpose field. Matt Trainor had requested a concept plan for the redevelopment of the existing baseball fields at the south end of the park. There are really low areas and a significant amount of fill would be needed. Relocating and converting fields would be a major undertaking. Frank Lattarulo mentioned that ABL's enrollment numbers are down significantly, and suggested that Jennifer Giusti reach out to the Commissioner to see what the need is - ABL may not need additional space. Also it was suggested to take a look at the field usage forms. Karl stated to put this project off as it isn't a priority at this time.

**F. Field Signs** - Jennifer Giusti placed the order. Four signs, 24" x 24" in white .040 aluminum. Price is \$110 each for a total purchase of \$440.

**G. Camp** - We have hired half of staff needed for both camps at the present time. The pool director is going to conduct camp training. Move-in into the schools will take place over two days on the Thursday and Friday before. The Mandated Camp Conference Meet is April 25<sup>th</sup> - this is where we get the paperwork for camp permit.

**H. Pool** - Staffing is very low. Several Lifeguards graduated college and have other jobs, two more are going on to graduate school. We lost four Lifeguards to White Plains Recreation for \$12 per hour as compared to our \$9.50 per hour. Jennifer Giusti has permission to offer \$11 per hour (plus or minus) to attract Lifeguards. The Pool Director will go to job fairs and swim meets to try to recruit candidates. Mimi Flanagan, Senior Account Clerk, advised that we haven't come close to exceeding this budget line. The Pool Operation Permit has been approved and received. Westchester Food Services will run the concession stand again this year. The Water Supply Permit has been approved and received - this is an annual application for well water.

**Other Topics of Discussion**

- Revisit Wampus Brook Park South at next meeting.
- PRAB member meeting attendance requirements, if any.
- Hergenhan Recreation Center available for kids to come and hang after school at no charge.

The meeting was closed and adjourned at 7:30PM.

**Next Meeting:** Tuesday 5/7 at 6:15PM