

**TOWN OF NORTH CASTLE  
PARKS & RECREATION ADVISORY BOARD ("PRAB")  
Minutes of April 6, 2021 Meeting**

**In Attendance:** Karl Hinrichs, Dan Zenkel, Norma Hill, Brendan Molloy, Lois Mallin, Jennifer Clark, Todd Orlowski, Jennifer Giusti, Saleem Hussain, Lisa Larsen

**Absent:** None

**Minutes** of the March 2, 2021 meeting were accepted and approved.

**Superintendent's Report:** Superintendent Orlowski announced his resignation - last day is April 16 - as he will be changing careers to pursue a different opportunity. He thanked the PRAB and Town Board for their support and will miss North Castle and the profession. Matt Trainor will return as Superintendent on April 19, a smooth transition for the department.

**IBM Community Park Bathroom:** Town is finalizing paperwork with Aqua Works. Cost is \$220,000 to prepare and place the building. Town Board approved award of bid at their last meeting. Dan Zenkel raised the following questions. Is the money coming out of subdivision fees? What is the balance of subdivision fees? Brendan Molloy feels it is important to know of any changes in subdivision fees for follow up at each PRAB meeting.

**Fields:** An agronomist will visit fields, take soil samples, and make recommendations in the next week. Work done on IBM 3 - 80 yards of soil brought in, aerating and seeding - infield work next. Superintendent Orlowski will let Town Board member Saleem Hussain know the date for agronomist visit, as well as their qualifications, so that this information can be shared to the public at the next Town Board meeting.

**Wampus South:** Incoming Superintendent Matt Trainor can pick up where we are stalled. Conversation about finalizing trees and brush on the hill and new talk of how to stabilize the slope. Slopes came up after the fact. Dan Zenkel questioned how long will this take and does it need to be done? Discussions needed between Adam Kaufman of Planning and Kellard Sessions.

**Wampus North Bridge:** Parks Department has no time to do the renovation inhouse. Perhaps incoming Superintendent Matt Trainor can meet with a contractor to get pricing for composite decking.

**Parks Department:** The department can use more personnel. It is Superintendent Orlowski's opinion to try to get another groundskeeper for the department. They are now responsible for all buildings except the library. Superintendent Orlowski will write a memo to Town Board with his recommendations - Forman Foley will follow up with incoming Superintendent.

**Playground Equipment:** Superintendent Orlowski received an email from a parent regarding possible signage at playgrounds regarding touching the equipment and food allergies. Town Board member Hussain can also spread awareness through discussion at town board meetings. Perhaps a sign similar to that found on [www.allergicliving.com](http://www.allergicliving.com).

Did you know 1 in 13 children has a food allergy?

You can keep our children safer with these simple steps:

1. No food or drink on playground equipment.
2. Clean your hands after eating.

**Summer Camp:** Registration numbers are low; staff interviews continue. Our opening plan is ready to be submitted to the school district.

**Town Pool:** Much discussion regarding possible purchase of town pool. Town Board member Saleem Hussain reported that there are a set of bondholders who are owed money. Some of whom are fine with not being paid and enough others who are not fine with not being paid. A few months have gone by since Saleem was updated by Mike Schiliro. There are no concerns from the Town Administrator and no red flags yet. If ALE is updating Town Board, member Brendan Molloy requests that those updates regarding status of bondholders be brought forth to the PRAB as well. Town Board member Hussain will work with Chairman Hinrichs to bring an update to PRAB. Also, Jennifer Giusti and Matt Trainor will discuss necessary items for repair, large and small.

**Notes:**

PRAB member Lois Mallin is in the process of selling her home. She expects a summer closing at which time she will turn in her resignation.

PRAB member Brendan Molloy's term expires 12/31/21 and he will not renew.

PRAB member Dan Zenkel's parting words on his departure. He feels an overwhelming sense of frustration sitting on the board for eight years and doesn't know how little was done. Things just linger; there needs to be more of a sense of urgency and accountability to get things done. Years piled up with no progress on multiple fronts. We have pushed the town board and still takes an eternity to get anything accomplished.

Chairman Hinrichs thanked Lois Mallin for her service and wishes her the best with her move. He wished Superintendent Orłowski good luck in his new endeavor and appreciate everything he has done for the department. And finally, he thanked Dan Zenkel for his service. Dan was a knowledge source with real history and legacy, and he'll be sorely missed by this Board.

The meeting adjourned at 7:35PM - Motion Dan Zenkel, Second Lois Mallin.

**Next Meeting:** Tuesday 5/4 at 6:15PM