

**TOWN OF NORTH CASTLE
Parks and Recreation Advisory Board
Minutes of December 4, 2012 Meeting**

In Attendance – Joe DiMauro, Tony Milone, Susan Lichten, Frank Benish, Dan Zenkel, Diane Roth, Susan Snyder, Lisa Larsen; **Absent** – Bonnie Tumminelli, Goerge Alvarez, John Cronin

Minutes from November meeting were approved.

Turf Management Fee

- o Motion to put back on Town Board agenda for approval. Confirmed that all Leagues have been notified.
- o Rocco from ABL is now unhappy with ABL's fee.

Recreation Facility Reservation Forms

- o Form revised by Bonnie and distributed to Rec Board. It was agreed that all groups will pay for usage except Town Boards and Committees.
- o Hergenhan Recreation Center headings changed to read: North Castle Resident or Non-profit; North Castle Business; Non-resident or Business.
- o North Castle Community Center new gym rental per hour rates: North Castle Resident or Non-profit \$50; North Castle Business \$100; Non-resident or Business \$150.
- o Diane Roth suggested having directional signs made for the parks and Hergenhan Center, as well as providing the Rec Board with a facilities usage chart.

Vending Machine RFP

- o Only 2 companies responded; each has same exact 25% commission. Both need insurance. We had asked them for a product list and then we would set the item prices.
- o Need to get minimum suggested retail price for each product from each company.
- o Need to make a spreadsheet to recap what each company has and doesn't have by filling in the missing information. Sue and Dan will work together to put an information packet together so the Rec Board can review an organized document.

Dog Park

- o Beautification Committee to help fund dog park.
- o Property is owned by DOT; must be used for transportation reasons.
- o There will be 24 parking spaces; a double entry fence; and a sign on the fence listing approximately 10 rules for the dog park.
- o Diane Roth needs a letter saying that the Rec Board is in favor of the dog park and its location as presented.

Online Registration Update

- o \$12,000 in 2013 budget; want to try to push it in this year.
- o Conference call with Sue, Vermont Systems and Sullivan Data; need Fios, not Cablevision.
- o Won't know for 10 days if Fios is approved by Verizon; need to look at front counter.

Senior Citizen Pricing Policy

- o Rec Board feels we should be willing to take a loss for the seniors.
- o Liz Thomas will be asked to do a breakdown of services provided.

2013 Recreation Budget Update

- o Not including benefits and insurance, the Recreation budget is only 1% higher than last year. Sue has since been asked to cut the budget 5% more.
- o The Rec Board should have a copy of the budget, as well as monthly actual and budgeted numbers.

Summer Camps

- o Bus rental and bus driver handout distributed. Is it necessary to use school district busing?
- o We must do a better job recruiting for camps. Improve marketing by Bobcat television, do an outreach program to pre-schools, distribute flyers at school concerts and/or parent conferences.
- o Diane Roth and Howard Arden need a formal request from Sue which they will present at School Board meeting on how we would like to market summer camps.
- o The only thing that has changed from last year is the no longer printing of brochure material.
- o Joe DiMauro will approach Superintendent of Schools to help allow Sue to be on phone chain list.

Next meeting is Tuesday, January 8th at 6:15 pm; 2nd floor Dance Room.