

**TOWN OF NORTH CASTLE**  
Parks & Recreation Advisory Board ("PRAB")  
Minutes of December 2, 2014 Meeting

**In Attendance:** Joe DiMauro, Susan Lichten, Frank Benish, Frank Lattarulo, Charlene Decker, Dan Zenkel, Matt Trainor, Lisa Larsen, Joe Cermele of Kellard Sessions

**Absent:** Tony Milone

**Minutes** from the September 2<sup>nd</sup> meeting were accepted and approved.

**Wampus Brook Park South**

Joe Cermele of Kellard Sessions shared two alternative designs with the Board; the design is for an open passive park with walking trail and trees with Plan 1 having the curb or parking cut in the park itself and Plan 2 having shared parking with Elide Plaza. Kellard is looking to the PRAB for its input regarding furniture, lighting, water fountain, etc. The feeling is to start out small, with maybe just a water fountain and then solicit public input.

So moved, that the Parks & Recreation Advisory Board ("PRAB") recommends to the Town Board:

- i) that the Town Board approve Plan 2 prepared by Kellard Sessions )which incorporates access with Elide Plaza) or a plan substantially similar to Plan 2, provided that a signed easement is procured from the ownership of Elide Plaza (the "Easement") on or before 60 days after Town Board approval, and further recommends that,
- ii) if the Easement is not timely secured, then the PRAB recommends that the Town Board adopt Plan 1 recommended by Kellard Sessions (which incorporates self-contained parking) or a plan substantially similar to Plan 1, and that such Town Board approval be granted as soon as it becomes clear that the Easement cannot be timely obtained.

**Johnson Tract / Fields**

This item will be taken off future agendas; there is no real demand at this time.

**IBM Building - Lot**

Some members of the PRAB asked Matt Trainor if the parking lot money is coming from the general fund or from rec subdivision. Quest is going to draw up bid documents for abatement and this item will be on the 12/10/14 Town Board meeting agenda.

**Winter Registration Starts**

The first full online registration was 12/1/14 and was a complete success. We learned of a few glitches which have been ironed out. Early reporting showed 226 online registrations totaling \$68,212 and 35-40 in-house registrations totaling \$8,628.

**Gazebo Restoration Update**

Sullivan has been awarded the job. Town Administrator had concerns with the 2<sup>nd</sup> bidder. The job will be paid for by insurance.

**Camp 2015 / North Castle Pool and Tennis Club**

Some members of the PRAB are going to speak at the upcoming 12/10 Town Board meeting regarding the pool situation; it was going to be requested for the pool topic to be an agenda item.

A motion was passed as follows: The Parks & Recreation Advisory Board ("PRAB") would like to express its concern to the Town Board that the pool is in a state of flux and summer camp becomes a problem without the pool. The PRAB urges the Town Board to focus on this issue.

**General Repairs / Capital Improvement Needs Moving Forward**

Handout was distributed; the list is not prioritized. The most important items are the siding and roof at the parks maintenance garage. The temperature control system and paving at the North Castle Community Center have been completed. The gazebo and IBM are underway. We are well on the way to completing the targeted improvements if all budgeted items are approved.

**Budget Update for Current Year**

A current revenue and expense control report was distributed. We are expecting to hit revenue goal for everything except for summer camp.

**2015 Goals and Objectives**

ABL is willing to fix the Town Hall field, but needs assurance that it will remain a field. Also, they are looking to fix the batting cages at IBM 1 and 2. There is thought to have a community service clean-up day of Betsy Sluder nature preserve. We want to look into the cost of redoing the IBM track and we would like to be able to cover the track during the art show to protect it from art show traffic.

**New Senior Bus for 2015**

The current bus was purchased in 2002 and has 98,000 miles and no working heat or a/c. Matt Trainor wants the new vehicle to be as multi-functional as possible, and it must have a wheelchair lift.

**Next meeting is Tuesday, January 6, 2015 at 6:15pm.**