

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of December 5, 2017 Meeting**

In Attendance: Karl Hinrichs, Norma Hill, Dan Zenkel, Brendan Molloy, Lois Mallin, Steve D'Angelo, Matt Trainor, Lisa Larsen

Absent: Frank Lattarulo, Charlene Decker

Minutes of the November 14, 2017 meeting, amended in italics, were accepted and approved.

General Projects Update

1. ALE Pool and Pool Covers - Town Board had approved going out to bid for the pool covers - Nuclear was the only bid received at \$53,000, a little higher than what was expected in the \$45,000 range. Town Board voted to table the bid award until the sale is complete; they don't want to commit until we own the pool. The bid price will be held for 75 days.
2. Wampus South (Dan) - No updates at this time; Jim Ryan is scheduled to have a meeting with *a contractor* on this coming Friday. *He intends to discuss the project with that contractor*, so hopefully there will be something to report at the next PRAB meeting.
3. Hergenhan Parking Lot - The new back lot is complete except for the paving. The lower lot is being worked on now - both have Item #4. The paving for both will be done in the spring; it's too cold to pave at this time. PRAB members requested a concept drawing of the parking lots - *Matt Trainor will email members*.
4. IBM Bathroom - Matt Trainor submitted a memo to Town Board for review, which will be received at their 12/13 meeting.

Parks Field Signage: Nothing new to report. Matt Trainor and Karl Hinrichs need to set a hard date to meet with Luis Perez for further discussions.

Update on Parks Department Staffing: The candidate turned down our offer; there were competing offers, one of which might have included an education benefit. We are not pursuing the number two candidate and therefore going back to the pool of candidates.

Budget Update: Revenue and Expense Comparison Control Report documents were distributed and discussed for the 2017 calendar year. There are no surprises in the 2018 budget. Discussion ensued regarding the Home Delivered Meals budget line, the program in general regarding volunteer drivers who pick up the food in Pleasantville, and the Pleasantville Senior Center who provide the meals. Brendan Molloy *asked* why the drivers go all the way to Pleasantville to get food when we have The Bristol here in Armonk - perhaps an arrangement can be made with The Bristol to prepare for us. Brendan asked that Matt Trainor reach out to The Bristol to discuss *that* possibility.

Bench Donation Request - Zaretsky: Joshua Zaretsky submitted an application for a memorial donation of a bench to be placed near the pond in Wampus Brook Park in honor of his aunt, Linda Zaretsky Rosenblum. Joshua notes that “while Linda Zaretsky Rosenblum was not a North Castle resident, her brother Alan Zaretsky is and has been a pillar of the community for over 30+ years.” PRAB members questioned whether it is okay to honor someone who doesn’t live in the Town? Matt Trainor will resend the memorial donation guidelines again to all PRAB members for their review. This item is temporarily on hold. PRAB members feel this request is outside of the guidelines and not allowed to approve. Town Board will make ultimate decision.

Miscellaneous Items

1. Norma Hill was asking about dredging the pond in Wampus Brook Park. Steve D’Angelo will discuss with Adam Kaufman.
2. Norma also mentioned that the bridge in Wampus Brook Park is in desperate need of cosmetic work. Matt Trainor will speak with Kellard Associates regarding the bridge.
3. Steve D’Angelo and Matt Trainor attended the Senior Christmas party at Casa Rina Restaurant in Thornwood. Westchester County provided a three-piece band; there were approximately 65 seniors attending. Liz Duffy did, and always does, a fantastic job with the seniors.
4. Brendan Molloy inquired about the meetings going paperless. Many of the PRAB members would still like to receive paper copies of the agenda and supporting documents - Brendan does not want a paper copy.

The meeting was closed and adjourned at 7:20PM

Next Meeting: Tuesday 1/9 at 6:15PM