

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of January 5, 2021 Meeting**

In Attendance: Karl Hinrichs, Norma Hill, Lois Mallin, Jennifer Clark, Brendan Molloy, Todd Orlowski, Jennifer Giusti, Saleem Hussain, Lisa Larsen

Absent: Dan Zenkel

Minutes of the December 1, 2020 meeting were accepted and approved.

Superintendent's Report

- Winter programs begin next week. Participation is down in some of the more popular classes, such as karate - the piano and guitar classes are well attended. Cooking classes are persistently strong. Preschool classes have been cancelled, with one exception of one time slot for musical munchkins. There are more virtual class offerings which seem to be popular.
- The senior centers are closed, and recreation staff is working at 50% - in office and remotely.
- IBM bathroom site plan was forwarded to each PRAB member for review.
- A letter was sent to Leopold & Associates declining their Memorial Application in honor of Lee Bolz, but left open as far as other ideas for donating.
- Wampus South trees have been marked for removal. Smaller tree removal can be handled in-house by Parks staff, so Superintendent Orlowski and Foreman Foley will discuss and coordinate with other departments. Mr. Orlowski will have to discuss closing the road on the street side with Police Chief Simonsen and Highway Foreman Norris.
- Superintendent Orlowski reported that per Attorney Roland Baroni, volunteers cannot be used to work on the small bridge in Wampus North. Councilman Hussain commented that the Town keeps a list of volunteer names which are provided to the insurance company. Also, Mr. Orlowski reported that the Trex company put manufacturing the product on hold due to COVID, and that the same color of material was not available. Furthermore, the south bridge had some minor flaws - the company came back to make the repairs and everything looks good.
- Summer camp preparation has begun. We are starting to reach out to returning staff for summer help. Also, a Zoom camp workshop with the Health Department is scheduled.
- Member Brendan Molloy inquired as to the need for the pool lights to be on 24 hours a day - seems unnecessary and a waste of money and energy. Superintendent Orlowski will follow up.
- The Beautification Committee may join us in February to discuss getting a bird-like sculpture for Wampus Brook Park.

CXT Bathrooms for Community Park: The site plan was forwarded to each PRAB member. Member Jennifer Clark commented that it is a very large document and somewhat hard to navigate, but seems okay. Member Lois Mallin commented that the structure appears to be in the proper place. Chairman Hinrichs did not have the opportunity to view the plan. He would like to see a hard copy first before giving his approval. He plans to meet with Superintendent Orlowski tomorrow. If everyone agrees with the site plan, the next step would be to send out to bid process. Councilman Hussain recommended taking a vote pending Chairman Hinrichs's review of the site plan, so as to continue to move the process along. PRAB members were in favor of moving forward with the plan pending Chairman Hinrich's final review. Members Mallin, Hill, Clark, Hinrichs in favor; Member Molloy abstain.

Parents' Committee: Member Clark updated the PRAB. Because there were no complaints, we consider moving registration time from 9AM to 10AM a success. Still working to form a non-profit organization - maybe by mid-year.

The meeting adjourned at 6:55PM.

Next Meeting: Tuesday 2/2 at 6:15PM via Zoom Invite