

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of March 7, 2017 Meeting**

In Attendance: Susan Lichten, Brendan Molloy, Dan Zenkel, Charlene Decker, Frank Lattarulo, Norma Hill, Matt Trainor, Lisa Larsen, Steve D'Angelo

Absent: Karl Hinrichs

Minutes of the January 3, 2017 meeting were accepted and approved.

General Projects Update

1. Parks Signage - Parks staff have taken down and refurbished many of the brown parks signs, and in some cases, have placed them in different spots to be more visible. Matt Trainor will send the park addresses to Brendan Molloy, who will register the names of the different parks in Google.
2. Building Maintenance - The linoleum in the senior 1st floor room at Hergenhan will be replaced with carpet, as well as the carpet in the lobby and main hallway area. The 2nd floor of Hergenhan was recently painted. Town has a dog pen behind Highway; Parks tasked with its rehab.
3. Deck at NCCC - The deck is built and finished.
4. Expected Expansion of NCCC - Town Board approved drawing up specs to go to bid.
5. Betsy Sluder - The muddy walkways are even muddier. The dam is deteriorated; Matt Trainor and Don Brandes will visit this week.

Update on Wampus Brook Park South: No update; this item will be taken off the Agenda until further notice.

Update on Restroom Facilities at IBM Community Park: Matt Trainor has all of the figures; discussion on Town Board level as to whether or not to move ahead with the project (summer install likely if approved).

Spring / Summer Registration 2017 - New Programming: Registration for spring and summer begins Wednesday 3/8 for online, in-person, and mail-in registrations. We have a new pre-school offering from Standing Ovation Studios called Drama Bee and hope to get it off the ground running. We are bringing this new company/program into the summer camp as well.

Pool Operations 2017: We are looking to hire a new Assistant Pool Director, and we are moving the camp position/responsibilities to the Assistant Director. Pool rates are staying the same as last year; revenue has been significant. We replaced the awning over the concession stand; the same concession vendor will be returning for the 2017 season.

Camp Operations 2017: We are losing a lot of senior camp staff, and we are replacing both nurses (both 81 years) with current school nurses. The Assistant Director position is open for Chippewa; we have two finalists - one internal and one external. We are also losing the Trip Director for Chippewa. As an alternative to Teen Tour, we are offering 8, 1 day trips for grades 6-8, with a minimum count of 15 and a maximum count of 30. We want these trips to run, and we might take kids in higher grades if there is interest.

Brochure Production: Dan Zenkel shared a few of his camp brochures/flyers. He feels it is important to update the recreation brochures with quality graphics and he encourages us to produce a more professional product.

The meeting was closed and adjourned at 7:30 PM.

Next Meeting: Tuesday 4/4 at 6:15 PM