

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of March 3, 2020 Meeting**

In Attendance: Karl Hinrichs, Brendan Molloy, Norma Hill, Lois Mallin, Dan Zenkel, Saleem Hussain, Todd Orlowski, Jennifer Giusti, Lisa Larsen

Guest: Adam Brown as potential new Board Member

Absent: Jennifer Clark

Minutes of the February 4, 2020 meeting were accepted and approved.

Wampus Brook Park South: Superintendent Orlowski will see if Tom from SavaATree can mark the roadside trees. He is confident that our parks staff can cut down and remove the marked trees, and with the help of Rocco's Landscaping for the larger trees. Parks work gets busy in March with spring cleanup and field maintenance. Chairman Hinrichs does not want to put the tree work off too long. He recommends having Tom from SaveATree mark the trees and Rocco cut them to keep the momentum going – this will free up parks staff to concentrate on routine maintenance. Superintendent Orlowski will review Rocco's Landscaping contract. He is also working to get quotes involving work in the middle, flat area – remove tree stumps, add topsoil, grading, etc.

CXT Bathrooms for Community Park: Councilman Hussain reported the Town Board's decision to go ahead with the original site since it is the most economical option and there are no new facts, and they will contract with Kellard Sessions to develop a site plan and send out bid documents. An exact figure has not been submitted, but a rough estimate is \$50k – discussion with much frustration ensued. PRAB member Brendan Molloy wants cost comparison and specific numbers for the three sites, as written in the February Minutes. PRAB member Dan Zenkel do not understand how you pay \$50k to the engineering company on a prefabricated building – this is an astronomical amount. Chairman Hinrichs said the playground area is not a viable option, much more expensive, and placing in the ballfield has many inherent problems. Perhaps the original site can create a critical mass and other entities can circulate around the bathroom facility – Bubble, Bathroom, Platform Tennis courts – possible plan to build a new pavilion, down the road in this general area, since the current pavilion is in need of improvements. Councilman Hussain asked PRAB members to provide their feelings with regard to the original site. Dan Zenkel is fine with the original location, but has a problem with Kellard Sessions charging an estimated price of \$50k to develop the site. Lois Mallin and Norma Hill are fine with the original site and feel we must move ahead. Brendan Molloy objects to the original site – he would like to see the pros and cons that were discussed. Karl Hinrichs would like to see a concept drawing of space between the Bubble and Platform Tennis courts. Per Brendan Molloy, the concept must include safety for children having to walk in a parking lot. The goal is to have bathrooms available to people who need them – consider having two separate bathrooms, one in the original site and one in the field area. In the end, Councilman Hussain said it would be highly valuable to make a recommendation to Town Board at this time. Dan Zenkel made

a motion that the PRAB makes a statement to move ahead on its recommendation of two years ago. In favor: Hinrichs, Hill, Mallin, Zenkel; Against: Molloy. Dan Zenkel also made a motion that the PRAB is opposed to Kellard Sessions' absorbent fees to consult on projects, particularly, the fee for a prefabricated building – all in favor.

Pool Update: Councilman Hussain is working on putting together a fact sheet regarding purchase of the pool. He has made limited progress to date and will update the PRAB next meeting.

Superintendent's Report:

- Lombardi Park tennis and basketball courts and the pool concession RFP's are due back on 3/12.
- Planning is underway for returning and new staff for camp and pool, as well as supplies and preseason items.
- The spring and summer brochure is out with 3/11 being the first day of registration for programs, camp, and pool.
- Adult softball registration is open.
- The Easter Egg Hunt is 4/4.
- Summer concerts have been arranged with assistance from the Chamber of Commerce, 2 on Thursdays and 2 on Saturdays were selected in July and August.
- We will appoint Steve Cambareri to Parks full-time – Steve has been doing a great job working as a seasonal employee. Also, the Recreation Supervisor position was offered to a candidate who turned it down due to salary. Superintendent Orlowski and Administrator Hay will discuss how to proceed.
- Very confident that Parks staff can replace the small bridge in Wampus Brook Park using similar Trex material; looking to schedule for summer project once seasonal staff are on board.
- Parks Department Update: Spring field prep will begin soon – there are 27 fields to line. New bathroom at 85 Cox Avenue is almost complete. Next project there is to replace some rotted boards on a few dugouts.
- Parks guys will work on removing two trees in Epstein Pond. HVAC units in North White Plains were serviced. And finally, the entrance doors to Hergenhan were replaced.

The meeting was closed and adjourned at 7:30PM.

Next Meeting: Tuesday 4/7 at 6:15PM.