

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of March 2, 2021 Meeting**

In Attendance: Karl Hinrichs, Dan Zenkel, Norma Hill, Brendan Molloy, Todd Orlowski, Jennifer Giusti, Saleem Hussain, Lisa Larsen

Absent: Lois Mallin, Jennifer Clark

Minutes of the February 2, 2021 meeting were amended, accepted, and approved. Motion Dan Zenkel, Second Norma Hill, all in favor.

New Committees - Parents' Group and North Castle Grounds (NCG)

Town Board member and PRAB liaison Saleem Hussain led discussions regarding appropriate concerns about the structure and setup of the parents' group and North Castle Grounds. Conversations need to take place and there needs to be input from the Town Board and Town Attorney. There needs to be a pause on what PRAB and the Town are doing in association with these groups. Town Board wants more information on what the Parents' group is doing in cooperation with the Recreation Department. The group should not be sending information out without approval so that the public does not misinterpret the content. There is good intent, but the Board wants to be sure that the proper steps are followed.

PRAB member Norma Hill asked if NCG has free rein of what to do with monies raised? There are many questions and we need clarity. Member Clark asked Member Zenkel to be on the NCG Board. He thinks that member Clark would like to have NCG run in a similar way to the Preschool Association. Mr. Zenkel mentioned he would be deciding whether to join the NCG and that he might have to resign from the PRAB in May due to relocating. Mr. Zenkel suggests replacing his seat with someone who has children in 4th through 7th grade who play sports. It was mentioned that Member Clark may have to step down if she continues with NCG. Town Board member Hussain reiterated the importance to properly work through structure, setups, and processes. PRAB member Brendan Molloy questions why we are discussing the topic at all? Any organization should be able to gather money and bring it to the PRAB. The NCG does not belong on the PRAB agenda at all. The group does not belong in the PRAB meeting forum until they want to present something specific. Member Zenkel disagrees. What member Clark wants to do will need the help of the PRAB. The purpose is to work together to enhance our parks. Chairman Hinrichs and Town Board member Hussain wrote an email to Town Attorney Roland Baroni about setting this organization up. It needs to be well thought out and done properly. Hinrichs agrees with Molloy that until they come up with a wish list, it's a little premature to add to the PRAB agenda.

Superintendent's Report

IBM Community Park Bathroom: Bids for bathroom project site prep work will be back next week. Hoping to be on track to break ground in the spring.

NWP Community Center Renovations: Contracts are being finalized for the NWP Community Center renovations. Next step is to set up a pre-construction meeting. Some of the improvements include new roof, LED lights in the gym, new generator, and improvements to the senior multipurpose room.

Spring/Summer Programming: Spring and summer registrations begin next week. The school district is allowing us to use Coman Hill and Wampus for our summer camps following their Covid plan for protocol guidelines, as well as from the Department of Health. Interviews will be starting for summer pool and camp employment. Camp applications have been slow coming in - hoping to see more applicants.

Fields: The school district may be able to allocate some field use for the athletic clubs. Superintendent Orlowski and members of the athletic clubs have a meeting tomorrow to finalize field schedule. Member Dan Zenkel indicated now is the time to get an evaluation of the fields - the town board supports a program from an expert.

Wampus South: Mr. Orlowski is trying to piece together a plan with Police Chief Simonsen, Parks Foreman Foley, and SaveATree to complete Wampus South tree work. Chief Simonsen is willing to help with traffic safety and flow.

Wampus North Bridge: We will circle back on the Wampus North Bridge project - maybe work on a few Saturdays to get it completed. With the added responsibilities of being in charge of all the town buildings, it's taking away from what we do in parks department. The biggest project at the moment is to complete the Lombardi bathroom renovation.

The meeting adjourned at 7:30PM.

Next Meeting: Tuesday 4/6 at 6:15PM