

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of October 3, 2017 Meeting**

In Attendance: Dan Zenkel, Brendan Molloy, Lois Mallin, Frank Lattarulo, Steve D'Angelo, Matt Trainor, Lisa Larsen

Absent: Karl Hinrichs, Charlene Decker, Norma Hill

Minutes of the September 5, 2017 meeting were accepted and approved.

General Projects Update

1. Pool Shutdown - Water shut down this past weekend; Nuclear has winterized the pool. Parks Department staff will take the awnings down within the next week or two.
2. Fountain Park - Millings have been removed; user friendly signs will be installed; Item #4 will be put down; the gate will remain.
3. Wampus South (Dan) - Nothing to report.
4. North Castle Community Center Playground - The wood rail tie wall bordering the playground was deteriorated. Parks Department staff built a new wall, and new engineered wood fiber was being installed today - the playground looks great!

Pool and Camp Financials for 2017: Revenue and expense handout for Town Pool distributed. Facility rental reservations (pool parties) are significantly down from 2015 and 2016 - pool made \$30,000 in 2017. Profit and loss reports distributed for the three summer camps, as well as a combined summer camp profit and loss report; there was no teen travel camp for 2017. The camps did very well, and made \$27,000. The average number of campers per week for Kick-a-Poo was 96, with a total of 123 participants. The average number of campers per week for Chippewa was 282, with a total of 412 participants.

Further Discussion on Parks Field Signage: Matt Trainor, Karl Hinrichs, and Luis Perez will reconnect to continue discussions.

Recommendation for Memorial Bench Placement at North Castle Community Center in North

White Plains: Matt Trainor met with Nancy Battistelli, who is representing the family of the honoree. The bench currently to the right side of the building is black metal with gray slats; the PRAB wants the new bench to match with the same colors. The new bench will be to the left of the building. Matt will relay this information to Nancy, and will also send a recommendation to Town Board.

Update on Department Staffing: We are down a man in the Parks Department. Tanya Orr, Personnel Manager, will be posting the position soon and interviews will begin. We are looking for a Laborer with more practical experience.

Discussion on Future PRAB Meeting Schedule: Chapter 12 of Town Code - Boards, Bureaus and Committees - handout was distributed for PRAB member review. In order to get full attendance at PRAB meetings, Matt Trainor would like each member to think about and advise if there would be a better day or better time to meet. Steve D'Angelo has asked Matt Trainor to send around an email asking everyone if not the first Tuesday of the month at 6:15PM, then what?

Miscellaneous Discussion Items Brought Up

1. IBM Field Bathroom Facility - All of the information is in the hands of the Town Administrator. Town Board has decided to not pursue at this time. The PRAB members would like to see the recreation subdivision fees budget report and would like clarification from Roland Baroni as to the language "new park construction only".
2. Senior Citizen Programming - We are starting out by increasing the number of trips in 2018 from 14 to 20.
3. Budget - The PRAB members would like to be able to review the budget, particularly the capital projects plan.

The meeting was closed and adjourned at 7:30PM.

Next Meeting: Tuesday 11/7 at 6:15PM