

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of September 5, 2017 Meeting**

In Attendance: Dan Zenkel, Brendan Molloy, Norma Hill, Lois Mallin, Charlene Decker, Steve D'Angelo, Matt Trainor, Lisa Larsen

Absent: Frank Lattarulo, Karl Hinrichs

Minutes of the August 1, 2017 meeting were accepted and approved.

General Projects Update

1. Parks Signage - Matt Trainor will continue discussions with Luis Perez this month.
2. Fountain Park - Matt Trainor, Jamie Norris, Barbara DiGiacinto, Joan Goldberg, and Steve D'Angelo met to discuss. Highway Department will lay Item #4 down on the pathway to make it more accessible; the gate will stay; the verbiage on the sign will be changed to be more inviting.
3. Wampus South (Dan) - Dan Zenkel hasn't heard anything back yet from JMC - he will follow up and hopefully have some information for October meeting.
4. North Castle Community Center - The border ties of the playground need to be done first. The Town Board has approved the bidding process for the library expansion.
5. Hergenhan Parking Lot Expansion - This job is out to bid and the Town Board will likely award the bid at their next meeting on 9/13.

Update on Pool Operations 2017: Handout distributed showing 2015 and 2016 revenue and expense numbers. 2017 revenue and expense final numbers will be available for October meeting. We are very happy with the numbers this year. Total revenue should be \$214,000 to \$215,000 - numbers similar to 2015. There were less pool parties booked/held this year.

Update on Camp Operations 2017: Both camps ran very smoothly this year. Chippewa revenue is \$368,000 (\$350k budgeted) and Kick-a-Poo revenue is \$112,000 (\$115k budgeted). There were no major problems or issues with either camp this summer.

Request for a Memorial Bench to be placed at the North Castle Community Center in North White Plains:

Nancy Battistelli submitted an application on behalf of JoAnn Parrino for a memorial bench in honor of her father, Joseph Viola. They are hoping to place the bench in front of the Community Center on the left side of the building. The memorial bench will be funded by JoAnn Parrino, who resides out of state. Mr. Viola was a life-long resident of North White Plains and was very active in attending Town meetings and was an active member of the NWP seniors. Matt Trainor will forward the memorial guidelines document that was approved in 2016 to the PRAB members. There was a motion for this request and approved by PRAB.

Recreation and Parks Department Staffing: Jennifer Giusti, who left in June, will be rejoining our department in her current position as Senior Recreation Leader in about two weeks. We are still in need of hiring a full-time Parks staff member.

Miscellaneous Discussion Items: Norma Hill commented about poor lighting during the summer concerts in Wampus Brook Park - something that can be improved. Dan Zenkel would like to have all the Leagues get together for a hearing meeting to hear concerns and a general sense of how things are going. He also feels that our program brochure should look more professional and we should have discussions with a graphic designer. Dan also feels that surveys are an important tool to measure progress and get objective feedback - feedback is the breakfast of champions. Matt Trainor has sent out camp surveys in the past and the response was minimal for both camps.

The meeting was closed and adjourned at 7:30PM.

Next Meeting: Tuesday 10/3 at 6:15 PM