

The North Castle Resident's Building Application Guide Pool Permit Checklist

IF YOU ARE FILING FOR A POOL PERMIT, YOUR APPLICATION AND DRAWINGS MUST ADDRESS AND INCLUDE THE FOLLOWING:

- ALL POOL EQUIPMENT LOCATIONS MUST BE SHOWN (MUST BE WITHIN REQUIRED SETBACKS)**
- DEMONSTRATE ALL DIMENSIONS OF THE POOL**
- STATE COMPLIANCE WITH ALL NYS AND APPLICABLE CODES**
- COMPLY WITH ALL POOL BARRIER REQUIREMENTS**
- WESTCHESTER COUNTY HEALTH DEPARTMENT SIGNOFF – IF REQUIRED**
- BE SURE TO COMPLY WITH THE MINIMUM TOWN ENGINEER REQUIREMENT LIST (READ AND DEMONSTRATE ON SITE PLAN)**
- THE CONTRACTOR'S WESTCHESTER COUNTY HOME IMPROVEMENT LICENSE MUST BE SUBMITTED**
- THE CONTRACTOR'S WORKMAN'S COMPENSATION AND LIABILITY INSURANCE (CURRENT) MUST BE SUBMITTED – IN ADDITION, THE TOWN OF NORTH CASTLE MUST BE SHOWN AS A CERTIFICATE HOLDER**
- A COST SUBMISSION LETTER MUST BE TURNED IN – IT MUST BE ON THE CONTRACTOR'S LETTERHEAD AND STATE THE TOTAL COSTS OF THE ENTIRE PROJECT (HARD COSTS) AND THE LETTER MUST BE SIGNED AND NOTARIZED**
- DETAILED POOL CROSS-SECTIONS AND PLANS MUST BE SHOWN**
- ELECTRICAL AND PLUMBING PERMITS AS DETERMINED BY THE BUILDING INSPECTOR**
- A PLAN TO ENCLOSE THE POOL WITH FENCING, AS PER CODE**