

## **DRIVEWAY ALTERATION / RESURFACING REQUIREMENTS**

1. **Certificate of Insurance from Contractor  
MUST include the following:**

**Certificate MUST list the Town of North Castle as a  
“CERTIFICATE HOLDER” Should read:**

**TOWN OF NORTH CASTLE  
15 Bedford Road  
Armonk, NY 10504**

**Must have General Liability (\$2,000,000 minimum)  
Must have Workers Compensation Coverage  
Certificate must be signed by the authorized insurance agent**

2. **One check in the amount of \$25.00 made payable to the Town of North Castle to cover the permit fee.**  
  
**A second check, also payable to the Town Of North Castle, in the amount of \$500.00 for a refundable bond retained by the highway until final inspection and job is completed satisfactorily. Such bond is then returned.**
4. **Westchester County License #**
5. **Before any work is begun, Highway must be called at 914-273-3561 to measure the driveway.**
6. **Permit instructions, such as up to 18-foot width driveway, 1-inch lip at roadside to prevent water from entering, first 5 feet having to be blacktop and next 10 feet a hard permanent surface must be followed.**