

Agenda
Regular Meeting
North Castle Town Board
Town Hall
15 Bedford Road
Armonk, NY
ONLINE AT NCTV
7:30 p.m.
April 14, 2021

IMPORTANT MEETING INFORMATION:

- **The Town Board Meeting will be held remotely as scheduled and available for the public to watch live on the [Town Website](#) and on NCTV.**
 - **Armonk & Banksville - NCTV Cablevision 18 and Verizon 39**
 - **North White Plains - NCTV Cablevision 75 and Verizon 39**
- **Public comments may be submitted via email to the Town Clerk at asimon@northcastleny.com. Received comments will be read aloud. An invitation to the meeting will be given if you would like to provide live comments to the Board during the meeting.**

EXECUTIVE SESSION: 5:30 PM - 6:30 PM

- Volunteers Boards and Committees
- Advice of Counsel: Matters of Real Estate

WORK SESSION: 6:30 PM – 7:30 PM

- Discussion of the proposed local law; Chapter 292 entitled “Wireless Communication Facilities”, prepared by the Cohen Law Group, for the Town Board to address FCC regulations regarding municipal process as it relates to wireless communication facilities.

I. ANNOUNCEMENTS & PUBLIC COMMENT

- A. COVID-19 Update.
- B. Community Announcements/Town Clerk Report.
- C. Town Board/Administrator Update.
- D. Public Comment.

II. PUBLIC HEARINGS

- A. Reconvene to consider a Local Law to amend Chapter 355, Zoning, of the Code of the Town of North Castle by amending Section 355-28. Additional R-MF-SS Residence District Regulations Subsection C. AFFH Units, regarding 162 Bedford Road, Armonk (formerly known as the Lumberyard).
 - 1. Adoption of Negative Declaration.
 - 2. Adoption of Local Law.

III. OLD BUSINESS

- A. Approval of Town Board Minutes: March 24, 2021 and March 31, 2021.

IV. MISCELLANEOUS

- A. Consider receipt of the following Re repeal of Chapter 292 of the Town of North Castle Town Code entitled Telecommunication Facilities and proposed Local Law to create a new Chapter 292 entitled Wireless Communication Facilities:
 - 1. Memo from Director of Planning Adam Kaufman, dated February 5, 2021.
 - 2. Proposed Local Law
 - 3. Revised Master Fee Schedule
 - 4. Short Environmental Assessment Form (EAF).
 - 5. Negative Declaration.
 - 6. Scheduling of a Public Hearing on April 28, 2021.

- B. Discussion Re New York State Marijuana Regulation and Taxation Act (MRTA).
- C. Consider the following Re Extension of Temporary Outdoor Dining Permit Regulations providing additional outdoor seating opportunities in North Castle's three Hamlets:
 - 1. Receipt of Memo from Building Inspector Rob Melillo, dated April 8, 2021.
 - 2. Receipt of Short Environmental Assessment Form (EAF).
 - 3. Adoption of Negative Declaration.
 - 4. Adoption of Resolution.
- D. Consider the following Re Shell Gas Station, 375 Main Street, Armonk:
 - 1. Receipt of letter from Director of Planning Adam Kaufman, dated March 23, 2021.
 - 2. Approval for the Town to be co-applicant on the NYS Department of Transportation (DOT) permit for street lights on Main Street located in the NYSDOT right of way; and approval to assume costs for operation and maintenance of lighting; and authorization for the Supervisor to sign agreement.
 - 3. Approval of Wetlands Fee In-Lieu Mitigation contribution.
 - 4. Receipt of Special Use Permit Application (SUP) for outdoor sales displays, and consider scheduling of a Public Hearing on May 12, 2021.
- E. Consider request from Town Clerk Alison Simon for the following Re the Town Hall Meeting Room Upgrades, to be paid for from the Cablevision and Verizon PEG Grants:
 - 1. Purchase of audiovisual equipment from New York State Contract.
 - 2. Proposal for purchase of BroadcastPix core system to Tele-measurements Incorporated.
 - 3. Agreement with Granicus for Encoding Appliance Hardware and annual streaming; and authorization for the Supervisor to sign the agreement.
 - 4. Purchase of Assisted listening system from Sound Associates at a cost of \$2,880.33.
 - 5. Proposal for design and installation from John Micewicz.
 - 6. Proposal for electrical work from Andy Natarelli, Alcom Systems.
- F. Consider approval of Payment Requisition No. 8 to Giacorp Contracting Inc. for the North Castle Public Library Children's Room Expansion Project, Armonk.
- G. Consider approval of Payment Requisition No. 1 to AFL General Construction Inc. for the North White Plains Community Center Renovation Project.
- H. Consider approval to establish a new Capital Project fund for the North Castle Public Library Children's Educational Sensory Courtyard and Tech Office Update.
- I. Consider request from North Castle Public Library Director Edie Martimucci to purchase Tech Office equipment update for the NCPL Armonk Branch from State Contract; to be paid from a NYS Library Grant and the Library budget.
- J. Consider request from Superintendent of Recreation and Parks, Todd Orlowski to purchase the following equipment from Sourcewell: Ventrac Boom Mower MA900 and Toro Sand Pro, as accounted for in 2021 Parks Operating Budget.
- K. Consider request for use of Town roads and Pool Parking Lot to hold Wall Street Rides FAR charity cycling event for Autism Research on Saturday, October 2, 2022, contingent on NYS, County, and local COVID-safety protocols.
- L. Consider approval of alcohol permit for Blue Banner Inc. Re company picnic at Lombardi Park on June 12, 2021, contingent on NYS, County, and local COVID-safety protocols.

V. AGREEMENTS

- A. Consider approval of New York City Department of Environmental Protection (NYCDEP) Land Use Permit conditions Re Old Route 22 Parking Lot; and authorization for the Supervisor to sign the agreement.
- B. Consider approval to extend the agreement with Roma's Pizza E Pasta, Inc. to operate the Town Pool Concession for the 2021 season; and authorization for the Supervisor to sign the agreement.

VI. PERSONNEL

- A. Receipt of letter of resignation from Superintendent of Recreation and Parks Todd Orlowski, effective April 16, 2021.
- B. Consider Appointment of Matthew Trainor to position of Superintendent of Recreation and Parks, effective April 19, 2021.
- C. Consider appointment of Joseline Huerta Intermediate Clerk Part-Time, Building Department, effective April 5, 2021.
- D. Receipt of letter of resignation from Hugh Pender, Highway Department, effective April 2, 2021.
- E. Receipt of letter of resignation from Daniel Zenkel from the Parks and Recreation Advisory Board (PRAB), effective April 30, 2021.
- F. Receipt of letter of resignation from Nils Chittenden from the Board of Ethics, effective March 18, 2021.

VII. CONSENSUS

- A. Audit and approval of payments as indicated on Warrant No.7 dated April 14, 2021.
- B. Receipt of Town Clerk's Report: March 2021.
- C. Receipt of Notice of Claim in the Matter of Michael Nivasch vs. Town of North Castle and the County of Westchester.
- D. Notice of Claim in matter of Travelers Personal Insurance a/s/o Michael W & Pamela J. Nivasch vs. Town of North Castle.
- E. Receipt of report from Safe Flight Instrument Corporation, dated April 2, 2021, regarding heliport activities.
- F. Receipt of letter from NYS Department of Transportation (NYSDOT) Re Designation of Restricted Highway Contract, dated March 31, 2021.

AGENDA - SUBJECT TO CHANGE

PUBLIC COMMENT POLICY

- Speakers should sign up by printing name, street name or hamlet.
- Speakers will be recognized in the order in which they signed up.
- Speakers should state name and street name or hamlet when called to speak.
- Speakers should address comments to Supervisor and Town Board.
- Speakers should limit comments to 5 minutes in an effort to conduct an orderly meeting and allow everyone a chance to speak.
- All speakers are expected to comment with respect and civility.
- Personal attacks on Town Employees and Town Consultants will not be permitted.
- The Supervisor reserves the right to stop a speaker's comments if they are not in accordance with this approved public comment policy.