

Town Board Minutes
Regular meeting
Town of North Castle
15 Bedford Road
Armonk, New York
on
October 21, 2015

The Town Board meeting was called to order at 6:30 p.m. and immediately adjourned into an Executive Session on the duly adopted motion of Councilman D’Angelo. All Town Board members, the Town Attorney, and the Town Administrator were present for the Executive Session. The Executive Session adjourned at 7:25 p.m. The Town Clerk joined the regular meeting that reconvened at 7:35 pm and the following persons were present:

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| Supervisor: | Michael J. Schiliro |
| Councilmen: | Stephen D’Angelo |
| | Barbara W. DiGiacinto |
| | Barry S. Reiter |
| | Guy A. Mezzancello |

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| Town Clerk | Anne Curran |
| Town Attorney | Roland A. Baroni |
| Town Administrator | Joan Goldberg |

The minutes of the Public Hearing that commenced at 8:02 p.m. follow at the end of these minutes.

Christy Saltstein and Michele Berliner, Co-Founders of the Stayin’ Alive Foundation, presented to the Town Board the 2015 Grant Recipients. Representatives from all Fire Districts and the North Castle Police Department accepted the following grant awards:

- **Armonk Independent Fire Company** - Chief Carlos Cano; \$5,000 to help fund the purchase of a Lucas 2 CPR Chest Compression System. A Lucas 2 System helps improve outcomes of sudden cardiac arrest victims and improve operations for medical responders.
- **Banksville Independent Fire Company** - Chief Walter Watson; \$5,000 to help fund the purchase of a Bullard Thermal Imaging Camera. A thermal imaging camera allows Firefighters to view heat in a given area. This includes locating a fire or victims within a building or outside a building, locating victims at a motor vehicle accident or during a large area search effort.
- **North White Plains Fire Department** - Chief Andrew Seicol; \$5,000 to help fund the purchase of a Bullard Thermal Imaging Camera. (See above description.)
- **Thornwood Fire District** - \$5,000 to help fund the purchase of a Commercial Turnout Gear Dryer. This equipment ensures that protective gear is properly dried to prevent contamination with carcinogens and other types of toxins. Many Firefighters have been diagnosed with forms of cancer that are directly related to wearing contaminated turnout gear.
- **Town of North Castle Police Department** - Chief Peter Simonsen and Sergeant Timothy See: \$16,500 gift of Modern High-Pressure Hydraulic Rescue Tools (aka “Jaws of Life”). These tools will allow for quicker and safer extrication operations. In addition, this equipment will revitalize and reequip the Emergency Service Unit in the Town of North Castle.

Councilman DiGiacinto moved, seconded by Councilman Reiter, approval of the minutes of the October 7, 2015 meeting.
Vote: Unanimous

With regard to the Madonna Project for Age-Restricted Residential Development located between Old Mount Kisco Road and Route 128, Kory Salomone of Veneziano & Associates, representing Frank Madonna in connection with the project, summarized the current single building (apartment) project. Mr. Salomone stated that the Planning Board, after reviewing the various alternatives (townhouse, hybrid and senior apartment plan), adopted a positive recommendation for the single building apartment alternative. Mr. Salomone noted that the single building project presented does not require any additional zoning amendments.

A lengthy discussion took place concerning the size and elevation of the building, placement on the property and the increased setbacks from Old Mt. Kisco Road.

Planning Director Kaufman stated that the Planning Board discussed the single building plan and the alternative plans and the Board made the recommendation two times that this is the best option for this property.

Supervisor Schiliro said he believes the building is too big and that it will look like an apartment building in a residential area. He stated that instead of settling for the best alternative presented thus far, there should be consideration of what is the best project for this property.

Supervisor Schiliro, Councilmen DiGiacinto and D'Angelo stated that they are not comfortable with the size of the building, and therefore are not ready to schedule a Public Hearing. It was suggested that the applicant provide additional renderings of the building within the context of Route 128 and Old Mt. Kisco Road, to include surrounding houses and the topography of the area.

Consideration of map, plan and report regarding Sewer District No. 2 extension, Orchard Drive, Armonk, was tabled.

Councilman D'Angelo moved, seconded by Councilman Reiter, to refer the request to change the name of Oak Street, North White Plains, to the Road Naming Committee, Police Department and Fire District #1.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, approval of request from Superintendent of Recreation, Matt Trainor, to increase recreation facility rental fees.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, the scheduling of a Public Hearing on November 4, 2015 regarding the adoption of local laws to be designated as the "Code of the Town of North Castle."

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, receipt of report from Anne Curran and Rosalind Cimino regarding electronic records management. The memo noted that Rosalind has accepted a full-time position as IT Director for the Town of Mamaroneck and that her remaining work for the Town, to be completed by December, will include the following:

- Laserfiche Permissions and Security - User logins access rights and securities were very outdated; they will be corrected and updated.
- Draft Records Management Policy - A policy will include best practices for Laserfiche users. The Town Board could consider the draft document for adoption.
- Determine how to proceed with Building Dept. records (13 boxes of files) that currently need to be scanned. Rosalind is working with General Code to identify problems with the quality of previously scanned files hoping General Code will correct some of the issues that prevent searching and access to documents. She will assist in evaluating the cost of sending the current files out to be scanned correctly.
- Recommendations for future Building Dept. scanning - Cost estimates will be presented for outsourcing vs. hourly clerical support for in-house scanning.
- Templates: Rosalind will create Laserfiche templates for Building, Planning and Town Clerk records.
- Workflows: Rosalind will provide General Code with details of what is needed per department or project. General Code could provide cost estimates to create workflows which will maximize the capabilities of electronic storage and retrieval.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman Reiter, receipt of memo from Alison Simon, Communications Coordinator, providing an update on communications work underway, including: evaluation of a free upgrade to the Town website by Virtual Towns and Schools; promotion of North Castle Forward the interactive website concerning the Comprehensive Plan Update; development of the Town's Facebook page; photo archives; possible video topics, and

updated job descriptions for Communications Coordinator and Technical Specialist. The Supervisor stated that topics can be discussed at the upcoming budget work session.

Vote: Unanimous

Pursuant to a letter from Tax Receiver Colombo regarding Notice of Entry and Consent Judgment, Councilman D'Angelo moved, seconded by Councilman DiGiacinto, to issue a refund in the amount of \$6,891.31 for tax years 2013 through 2015, in the matter of the Varsames Family, LP, 4 Nash Place, Armonk.

Vote: Unanimous

Pursuant to a memo from Kellard Sessions, Councilman D'Angelo moved, seconded by Councilman DiGiacinto, approval of Payment #3 to GEA Engineering in the amount of \$12,500 for engineering services regarding diver inspection of gate valve at Long Pond Dam. This represents payment as per Addendum to Agreement dated September 3, 2015 with GEA Engineering.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, receipt from the Landmarks Preservation Committee, of a Certificate of Appropriateness regarding windows at Westchester Chinese Christian Church, 3 Bedford Road, Armonk.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, receipt of the following proposed addresses:

- Re: Sec 108.01, Blk 4, Lot 49 - Address change of 11 Hunter Avenue to 40 Maryland Avenue
- Assignment of new Section/Block/Lots for AFFH Units, 22 Old Route 22 as follows:

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|------------------------|--------------------------|
| Unit 1: 107.04-2-15.-1 | Unit 6: 107.04-2-15.-6 |
| Unit 2: 107.04-2-15.-2 | Unit 7: 107.04-2-15.-7 |
| Unit 3: 107.04-2-15.-3 | Unit 8: 107.04-2-15.-8 |
| Unit 4: 107.04-2-15.-4 | Unit 9: 107.04-2-15.-9 |
| Unit 5: 107.04-2-15.-5 | Unit 10: 107.04-2-15.-10 |

Vote: Unanimous

Councilman Reiter moved, seconded by Councilman D'Angelo, the reappointment of Richard Melnikoff to the Assessment Review Board for a term to expire September 30, 2020.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, the consensus agenda as follows:

- Approval of request of General Foreman Norris for release of the following highway bonds:
 - o One Hidden Oak LLC – Permit 0859 for driveway alteration at 1 Hidden Oak Road, Sec. 2, Blk. 01J, Lot 6.B in the amount of \$750.
 - o Thomas Surace – Permit 0871 for driveway alteration at 8 Lander Place, Sec. 2, Block 13, Lot 34.E27 in the amount of \$500.
 - o Robert Caporale – Permit 0872 for curb cut at 1 Meadow Hill Place, Sec. 2, Block 02, Lot 3. A01
- Receipt of Notices of Claim and referral to Town Attorneys for the following:
 - o Carl Colombo vs. Town of North Castle

Vote: Unanimous

The Town Board audited and approved payments of \$13,280,717.56 as indicated on Warrant #18.

After all persons were heard who desired to be heard the Supervisor closed the meeting at 11:55 p.m. in memory of George Greene, father of Alex Greene-Budget & Finance Advisory Committee.

Anne Curran, Town Clerk

Dated: November 3, 2015