

Town Board Minutes
Organizational Meeting
Town of North Castle
15 Bedford Road
Armonk, New York
on
January 10, 2018

The Town Board meeting was called to order at 7:00 p.m. at Town Hall and immediately adjourned to an Executive Session on the duly adopted motion of Councilman D’Angelo. All Town Board members, the Town Attorney, Town Administrator and the Town Clerk were present for the Executive Session. The Executive Session adjourned at 7:40 p.m. The Town Clerk joined the Organizational Meeting which reconvened at 7:45 p.m. and the following persons were present:

Supervisor	Michael J. Schiliro
Councilmen	Stephen D’Angelo
	Barbara W. DiGiacinto
	Barry S. Reiter
	José L. Berra
Town Clerk	Alison Simon
Town Counsel	Roland A. Baroni
Town Administrator	Joan Goldberg

Councilman Reiter moved, seconded by Councilman DiGiacinto, the following:

To authorize the continuation of all depositories and accounts of the Town as heretofore established in the prior fiscal year:

Designating Depositories for the Town of North Castle Funds are as follows:

- a. J.P. Morgan Chase Bank, White Plains, NY
- b. Wells Fargo, Armonk, NY
- c. Signature Bank, New Rochelle, NY

And further, to authorize and direct that payment from all Town accounts be made by ACH, wire or checks using facsimile signatures of the Supervisor and the Town Clerk. The exception should be noted that the Town Clerk and the Town Justices are authorized to continue their own accounts.
Vote: Unanimous

Councilman DiGiacinto moved, seconded by Councilman Reiter, the following appointments:

Deputy Town Supervisor Stephen D’Angelo	Pleasure of the Supervisor
Records Management Officer Town Clerk Alison Simon	Pleasure of the Town Board
Records Access Officer Town Clerk Alison Simon	Pleasure of the Town Board
Registrar of Vital Statistics Town Clerk Alison Simon	Pleasure of the Town Board
Deputy Town Clerk & Deputy Registrar Barbara Pesquera	Pleasure of the Town Clerk
Sub-Registrar Rita Ross	Pleasure of the Town Clerk
Sub-Registrar Maria Scharf	Pleasure of the Town Clerk
Liaison to the Board of Elections Town Clerk Alison Simon	Pleasure of the Town Board
Director of Finance Abbas Sura	Pleasure of the Supervisor
Town Co-Historians Sharon Tomback & North Castle Historical Society	Pleasure of the Town Board
Secretary to Zoning Board of Appeals Lori Zawacki	Pleasure of the Town Board

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Secretary to Planning Board Valerie Desimone	Pleasure of the Town Board
Secretary to Architectural Review Board Lori Zawacki	Pleasure of the Town Board
Fire Inspector William Richardson	Pleasure of the Town Board
Engineering Consultants Kellard Sessions Consulting	Contract with Town Board
Town Counsel Stephens Baroni Reilly & Lewis	Contract with Town Board
Receiver of Taxes Patricia Colombo	Pleasure of the Town Board
Deputy Receiver of Taxes Patricia Romero	Pleasure of the Receiver of Taxes
Confidential Secretary to Supervisor Mindy Berard	Pleasure of the Supervisor

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman Reiter, the following appointments of Liaisons to Departments, Boards and Committees by Supervisor Schiliro:

Police Department	Councilman D'Angelo & Councilman Reiter
Highway Department	Councilman Reiter
Building Department	Councilman DiGiacinto
Fire Departments:	
1. Armonk	Councilman Berra
2. Banksville	Councilman Reiter
3. North White Plains	Councilman DiGiacinto
Library Liaison	Councilman Reiter
Personnel	Councilman D'Angelo
Planning Board	Councilman DiGiacinto
Recreation & Parks Department	Councilman D'Angelo
Water & Sewer Department	Councilman D'Angelo
Intergovernmental Affairs	Supervisor Schiliro
School Board Liaisons	Supervisor Schiliro & Councilman DiGiacinto
Architectural Review Board	Councilman DiGiacinto
Beautification Committee	Councilman DiGiacinto
Board of Ethics	Councilman Berra
Budget & Financial Advisory Committee	Councilman D'Angelo
Chamber of Commerce	Councilman D'Angelo
Conservation Board	Councilman Berra
Communications Committee	Councilman Reiter
Housing Board	Councilman DiGiacinto
Landmarks Preservation Committee	Councilman Berra
NC4 Liaison	Councilman Reiter
Open Space Committee	Councilman Berra
Real Estate Committee	Councilman Reiter
Recycling & Sustainability Committee	Councilman Berra
Safety/Risk Committee	Councilman Berra

Vote: Unanimous

Councilman DiGiacinto moved, seconded by Councilman D'Angelo, the following:

To authorize the continuation of Town's policy of placing legal notices in The Journal News.
To authorize the continuation of policy of holding regular Town Board meetings on the second and fourth Wednesdays of each month at 7:30 p.m. with the exception of holidays that may conflict and unless otherwise determined by the Town Board.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman DiGiacinto, the following:

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To authorize the policy of paying 54.5 cents per mile for use of personal automobiles by Town employees involved in the performance of Town business with claims subject to the approval of the Town Board.

To authorize continuation of the Town's Vehicle Policy as adopted by the Town Board on February 13, 2013.

Vote: Unanimous

Councilman Reiter moved, seconded by Councilman DiGiacinto, the following:

To authorize the continuation of the Town's Purchase Order and Procurement Policy and as reviewed by the Town Board.

To authorize the continuation of the Town's Investment Policy as reviewed by the Town Board.

To authorize the Town's Master Fee Schedule for 2018.

To authorize the posting of the Town of North Castle Code of Ethics and Article 18 of General Municipal Law in each public building under the jurisdiction of the Town of North Castle.

Vote: Unanimous

Councilman Berra moved, seconded by Councilman D'Angelo, the following:

To authorize the Director of Finance, and in the absence of the Director of Finance authorize the Town Administrator, to make payment in advance of audit of claims for public utility services, postage, freight, and express charges when necessary. All such claims must be presented for the next regular Town Board meeting.

To authorize the Highway Department, Police Department, Recreation & Parks Department, Sewer & Water Department and Town Clerk to call for and receive bids for certain materials, supplies, equipment and services needed in those Departments.

To authorize the General Foreman of the Highway Department to purchase implements and tools required by the Highway Department in accordance with the Town Purchase Order and Procurement Policy.

Vote: Unanimous

Councilman DiGiacinto moved, seconded by Councilman Berra, the following:

To authorize the Supervisor to pay 2018 salaries in installments on the following dates: January 5 and 19, February 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 6 and 20, August 3, 17, and 31, September 14 and 28, October 12 and 26, November 9 and 23, December 7 and 21.

Elected officials shall maintain and submit time records in accordance with the guidelines established by the NYS Comptroller's Office.

To authorize the Supervisor to use a Town issued charge card for payment of Town-related expenses.

Vote: Unanimous

Councilman Berra moved, seconded by Councilman D'Angelo, the following:

To authorize the Supervisor to sign the agreement between the Town of North Castle and Stephens, Baroni, Reilly & Lewis, LLP, for legal services in 2018.

To authorize the Supervisor to sign the agreement between the Town of North Castle and Patrick Bliss, Esq. for legal services with regard to the Justice Court in 2018.

To authorize the Supervisor to sign the agreement between the Town of North Castle and Kellard Sessions Consulting for engineering services in 2018.

To authorize the Supervisor to sign the agreement between the Town of North Castle and Kellard Sessions Consulting for wetlands consultation services in 2018.

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To authorize the Supervisor to sign the agreement between the Town of North Castle and Keane & Beane for legal services with regard to labor matters in 2018.

Vote: Unanimous

Councilman D'Angelo moved, seconded by Councilman Reiter, the following:

To authorize the Supervisor to sign the agreement between Ambulance District No. 1 and the Valhalla Ambulance Corps for ambulance service in North White Plains for 2018.

To authorize the Supervisor to sign the agreement between the Town of North Castle, on behalf of Fire Protection District No. 3, and Banksville Independent Fire Company for fire protection for 2018.

To authorize the Supervisor to sign the agreement between the Town of North Castle, on behalf of Banksville Fire Protection District No. 3, and Fire District No. 2 for emergency ambulance service for 2018.

To authorize the Supervisor to sign the Hydrant Use Agreements with Water District No. 4, Water District No. 5 and Water District No. 7 of the Town of North Castle and Fire District No. 2 for the period of January 1, 2018 - December 31, 2018.

Vote: Unanimous

The following items were tabled by the Town Board:

To authorize the Supervisor to sign the Hydrant Use Agreement for 2018, between Water District No. 1 of the Town of North Castle and North Castle South Fire District No. 1.

To authorize the Supervisor to sign the Hydrant Use Agreement with Water District No. 2 of the Town of North Castle and Fire District No. 2 for the period of January 1, 2018 - December 31, 2018.

Councilman DiGiacinto moved, seconded by Councilman D'Angelo, the following:

To authorize the Supervisor to confirm the agreement between the Town of North Castle and Eleven Virginia Road Realty Corporation to lease commuter parking spaces for the period January 1, 2017 – December 31, 2018.

To authorize the Supervisor to sign the agreement with Board of Fire Commissioners, Armonk Fire Dist. No. 2, in which the Town advances Fire District taxes to the District in the amount of \$500,000 at an interest rate of 1%, for 2018.

To authorize the Supervisor to confirm the Inter-Municipal Agreement with the Town of Bedford to transfer tax assessment review cases when personal conflict is involved.

To authorize the Supervisor to confirm the agreement between the Town of North Castle and the Town of North Castle Long Pond Park District for 2018.

Vote: Unanimous

After all persons were heard who desired to be heard, the Supervisor closed the organizational meeting at 7:57 p.m.

Alison Simon, Town Clerk

Dated: January 19, 2018

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Regular Meeting
Town of North Castle
15 Bedford Road
Armonk, New York
on
January 10, 2018

Supervisor Schiliro announced the continuation of the regular meeting agenda at 7:58 p.m. and the following persons were present:

Supervisor	Michael J. Schiliro
Councilmen	Stephen D'Angelo
	Barbara W. DiGiacinto
	Barry S. Reiter
	José L. Berra
Town Clerk	Alison Simon
Town Counsel	Roland A. Baroni
Town Administrator	Joan Goldberg

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, approval of the Town Board Minutes of December 13, 2017.

Vote: Unanimous

Councilman Barry Reiter moved, seconded by Councilman Barbara DiGiacinto, approval of the Town Board Minutes of December 23, 2017.

The roll call vote was as follows:

Ayes: Councilmen DiGiacinto, Supervisor Schiliro

Noes: None

Abstained: Councilman D'Angelo, Berra

Councilman Barry Reiter moved, seconded by Councilman Barbara DiGiacinto, receipt of 30-day Advance Notice of new NYS liquor license application for Ralph's Kitchen Inc., 402 Main Street, Armonk.

Vote: Unanimous

Pursuant to the recommendation of Kellard Sessions, Councilman Stephen D'Angelo moved, seconded by Councilman Barry Reiter, approval of the reduction of the Performance Bond for 850 North Broadway (Ralph's Ices), North White Plains from original value of \$141,465.50 to \$35,366.38.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, receipt of donation of a Memorial Bench next to the Brook in Wampus Brook Park from the Zaretsky family in memory of Linda Zaretsky Rosenblum.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman José Berra, approval for the North Castle Recycling Committee to hold Town Wide Clean Up day on Saturday April 21, 2018, with a rain date of Sunday April 22, 2018.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, authorization for the Town's Attorneys to execute a Consent Judgment in the following Tax Certiorari matter: 428-436 Main Street, LLC vs. Town of North Castle, et al. – Index Nos. 64850/12 et al.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, approval of request of Tax Assessor Victoria Sirota for purchase of CAI AxisGIS Platform, a web-based tax mapping service.

Vote: Unanimous

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Councilman Barbara DiGiacinto moved, seconded by Councilman Stephen D'Angelo, receipt of petitions of Tax Assessor Sirota regarding the apportionment to the 2018 Assessment Roll as it relates to:

1. Deer Ridge Lane Subdivision, Armonk;
2. 17 and 19 Glendale Avenue, Armonk;
3. 585 Main Street, Armonk;
4. Long Pond Road, Armonk;
5. 97 and 99 E Middle Patent Road, Bedford.

Vote: Unanimous

Councilman Barbara DiGiacinto moved, seconded by Councilman Stephen D'Angelo, authorization for the Supervisor to sign CAI Technologies 2019 Tax Map Maintenance Proposal for processing data recorded January 1, 2018 to December 31, 2018 at a cost of \$4,950.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, authorization for the Supervisor to sign an agreement with Neopost USA for new lease of postal machine, subject to review by Town Attorney, for \$391.25 per month for 63 months.

Vote: Unanimous

Councilman Barbara DiGiacinto moved, seconded by Councilman Stephen D'Angelo, reappointment of Stephanie Paul to the Library Board for a five year term to expire December 31, 2022.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman Barbara DiGiacinto, reappointment of Stephen Sauro to the Planning Board for a five year term to expire December 31, 2022.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman José Berra, receipt of Town Clerk's Report, December 2017.

Vote: Unanimous

An Article 78 Proceeding: In the Matter of Anthony Futia, Jr., Rosemary Bellantoni, and Susan Coppola against The Town of North Castle; Michael Schiliro, Town Supervisor of the Town of North Castle; Stephen D'Angelo, Barbara W. DiGiacinto, José L. Berra, and Barry S. Reiter, Members of the Town Board of the Town of North Castle; Alison Simon, Town Clerk of the Town of North Castle; and Roland A. Barone, Esq., Town Attorney of the Town of North Castle, and referral to Special Counsel was received on the duly adopted motion of Councilman Stephen D'Angelo.

Vote: Unanimous

Councilman Stephen D'Angelo moved, seconded by Councilman José Berra, approval to retain outside counsel Silverman & Associates, Attorneys at Law, in the above referenced Article 78 Proceeding.

Vote: Unanimous

The Town Board audited and approved payments of \$497,717.34 as indicated on Warrant # 1 for activity in 2017, and \$105,508.27 as indicated on Warrant # 1 for activity in 2018 dated January 10, 2018.

After all persons were heard who desired to be heard, the Supervisor adjourned the regular meeting at 8:49 p.m. in memory of Maureen Caruso, mother of Planning Board Chairman Christopher Carthy; residents Grant Liang, Barbara Bailey Smith, Giraldo D. Valera, Emma Mastrogiovanni, and Eugene Sands; and Lillian Wilbur, mother of Martin Wilbur. The Board reconvened to Executive Session which closed at 9:30 p.m.

Alison Simon, Town Clerk

Dated: January 19, 2018