

Agenda  
Regular Meeting  
North Castle Town Board  
Town Hall  
15 Bedford Road  
Armonk, NY  
[ONLINE AT NCTV](#)  
September 10, 2025

**PLEASE NOTE:**

- The Meeting will be held in person in Town Hall Meeting Room and Councilman Matt Milim will attend via videoconferencing from: Courtyard Lake Norman Marriott, Conference Room, 16700 Northcross Dr., Huntersville, NC 28078.
- View the meeting in person, on [NCTV](#) or [ONLINE AT NCTV](#)  
**Note: Optimum/Altice channels have temporarily changed: Channel 18 is currently 1306; and channel 75 is currently 1310.**
- The Public may comment on agenda items via Zoom.
  - o Zoom Meeting Link: <https://northcastleny.zoom.us/j/85687830336>
  - o Meeting ID: **856 8783 0336** Passcode: **2733000**
  - o Devices used to login to the meeting should clearly identify participants name.

**EXECUTIVE SESSION: 5:30 PM – 6:30 PM**

- Boards and Committees: Interviews
- Advice of Counsel: Matters of Contracts

**I. ANNOUNCEMENTS & PUBLIC COMMENT**

- A. Community Announcements/Town Clerk Report
- B. Public Comment

**II. PUBLIC HEARINGS**

- A. Consideration of the Special Use Permit (SUP) application from United Hardware & Convenience Inc., 18 Bedford-Banksville Road, Bedford, for outdoor sales and display for a propane exchange facility has been tabled at the request of the applicant.

**III. OLD BUSINESS**

- A. Approval of Town Board Minutes: August 13, 2025.

**IV. MISCELLANEOUS**

- A. Consider receipt of a letter from Cynthia Abbott Kauffman, co-founder and President of the Daughters of Liberty's Legacy, Re historical designation of two town-owned parcels on "Mount Misery" located at 21 Grove Rd and 2 Rockledge Rd; and referral to the Landmarks Preservation Committee (LPC).
- B. Consider receipt of memo from KSCJ Consulting, dated January 13, 2025, Re assignment of New Street Names and Addresses for Eagle Ridge – MADD Madonna Armonk, LLC; and referral to Town E-911 Coordinator.
- C. Consider recommendation from Town Engineer KSCJ Consulting for extension of Wetland Mitigation Planting Bond and five-year extension of Maintenance and Monitoring Bond Re 45 Hurlingham, LLC, 45 Hurlingham Drive.
- D. Consider receipt of the Long Pond Dam 2025 Dam Safety Inspection Report by WSP.
- E. Consider approval of Payment Requisition No. 1 to Papitto Construction for the site work of the Water District No. 4 new well building.
- F. Consider receipt of letter from Patricia Ann Colombo, dated August 10, 2025.

- G. Consider approval of a Film Permit Application from Patch Bay Productions LLC to film a feature film at 15 Middle Patent Road, Armonk from September 30 to October 1, 2025.
- H. Consider request for use of Town roads and Pool Parking Lot from Autism Science Foundation to hold ARidesFAR charity cycling event for Autism Research on Saturday, October 4, 2025.
- I. LATE ADDITION: Receipt of Letter from Joseph R. Crocco, Architect, Re Request for Expression of Interest (RFEI) Re Town Hall Project, dated September 10, 2025.

#### V. AGREEMENTS

- A. Consider authorization for the Supervisor to sign an agreement with ClearGov for budget software.
- B. Consider authorization for the Supervisor to sign a stipulation of agreement with CSEA Unit 2 to add the position of Water Treatment Operator IIA to the collective bargaining agreement.
- C. Consider approval of the following agreements with Westchest Joint Water Works (WJWW) Re Water District No. 9 Quarry Heights Water Supply Improvements; and authorization for the Supervisor to sign the agreements:
  - 1. Water Supply Agreement.
  - 2. Bill of Sale, Assignment and Assumption of Obligations for Transfer of Public Water Mains and Appurtenant Facilities.
- D. Consider approval of the proposal to replace the Highway Garage roof from ELQ Industries, via Gordian, the city of White Plains job order contracting program; and authorization for the Supervisor to sign the agreement.

#### VI. PERSONNEL

- A. Consider authorization of a stipend for Danielle Dethomas, Senior Office Assistant in the Building Department, effective September 11, 2025.
- B. Receipt of Letter of Resignation for the purposes of retirement from Virginia Garcia, Library Assistant, North Castle Public Library, effective September 12, 2025.
- C. Receipt of letter of resignation from Jayne Preiser, Library Hourly Clerk, effective August 9, 2025.
- D. Consider approval of Town Assessor Georgann Richardson to attend the NYS Assessor's Association Fall Conference in Lake George, NY from October 6th to October 9, 2025; and approval for the use of a Town vehicle.
- E. Consider request from Highway General Foreman Jamie Norris to attend the League of Municipalities Conference in Atlantic City, from November 18, 2025, to November 20, 2025, with Lead Mechanic Matthew Harisch, and permission to use a Town Vehicle.

#### VII. CONSENSUS

- A. Audit and approval of payments as indicated on Warrant No. 15 dated September 10, 2025
- B. Town Clerk Report: August 2025.
- C. Release of Highway Bonds.
- D. Receipt of Cable Franchise Fees for the 2nd Quarter 2025 from Cablevision / Altice and Verizon Fios
- E. Receipt of Notice of Claim in the Matter of Andrew Verboys vs. Town of North Castle.

## VIII. UPDATES

- A. Town Board Liaison Update.
- B. Administrator Update.

### AGENDA - SUBJECT TO CHANGE

- Speakers should sign up by printing name, street name or hamlet. \* Speakers will be recognized in the order in which they signed up. \* Speakers should state name and street name or hamlet when called to speak. \* Speakers should address comments to Supervisor and Town Board. \* Speakers should limit comments to **3 minutes** in an effort to conduct an orderly meeting and allow everyone a chance to speak. \* All speakers are expected to comment with respect and civility. \* Personal attacks on Town Employees and Town Consultants will not be permitted. \* The Supervisor reserves the right to stop a speaker's comments if they are not in accordance with this approved public comment policy.