

**BOARD OF ETHICS MEETING MINUTES
WEDNESDAY, October 31, 2018**

**TOWN OF NORTH CASTLE
15 BEDFORD ROAD
ARMONK, NY**

Public Meeting:

DATE: October 31, 2018

TIME: 8:35 a.m. called to order

PLACE: Hergenhan Recreation Center, Upstairs Conference Room

PRESENT: Board of Ethics Members
David Simonds, Chair
Brett Summers, Secretary
Susan Shimer
Edward Lobermann
Kerri Kazak-Lowe
Nils Chittenden, Alternate (left at 9:55 a.m.)

OTHERS PRESENT:

José Berra, Liaison with the Town Board
Jaclyn G. Goldberg, Esq., Keane & Beane, PC

ABSENT: John Klem

1. Call to Order

At 8:35 a.m. the meeting was called to order by the Chair.

2. Revision and Adoption of Agenda

Discussion, Action: 2.1 Revisions (if necessary) and adoption of Agenda

A motion was made by Mr. Summers and seconded by Mr. Simonds to adopt the agenda as presented. Vote: 5-yes 0-no. Motion carried.

3. Comments from the Public

None

4. Executive Session

4.1 Legal: Annual Disclosure Obligation

Upon the motion of Mr. Simonds, and seconded by Mr. Summers, the Board entered an executive session at 8:39 a.m. to discuss the legal issues concerning the annual disclosure obligation. At 9:35, on the motion of Mr. Summers and seconded by Mr. Simonds, the Board resumed its public meeting.

5. Unfinished Business

5.1 Educational Initiative

– Video and Script; Group Presentations

Upon the recommendation of the Chair, there was consensus that detailed discussion of this item would be postponed pending development of further information arising from the executive session noted above.

6. New Business

None.

7. Chair's Report

Mr. Simonds reported that Mr. Klem's term on the Board of Ethics has expired and, at the request of Mr. Klem, would not be renewed by the Town Board. There was uniform consensus that Mr. Klem's participation and contributions to the work of the Board of Ethics was excellent and very much appreciated by members of the Board. There was further agreement that this point would be made during the annual Board of Ethics report to the Town Board. Kerri Kazak-Lowe has been appointed to fill the vacancy, and Nils Chittenden has been appointed as an alternate board member. A second alternate may also be appointed.

Mr. Simonds also reported that Patty Dwyer has been appointed as the new Interim Town Administrator, and Mr. Simonds would communicate with Ms. Dwyer and the Town Clerk on the issues concerning the annual disclosure obligation.

7. Topics for Future Agendas / Requests for Information

Contract Employees. And the Boards Annual Report to the Town Board.

8. Communications to the Board of Ethics

None.

9. Approval of Minutes of July 12, 2018 Meeting

A motion was made by Mr. Summers and seconded by Mr. Simonds to approve the draft Board of Ethics Minutes of July 12, 2018. Vote: 5-yes, 0-no. Motion carried.

10. Executive Session

None

11. Adjournment

At 10:29 a.m., a motion was made by Mr. Summers and seconded by Mr. Simonds to adjourn the meeting. Vote: 4-yes; 0-no; 1-abstention. Motion carried.

The public meeting ended at 10:29 a.m.

Respectfully submitted,



Brett Summers, Secretary

January 7, 2019
Date