

**BOARD OF ETHICS MEETING MINUTES  
MONDAY, January 7, 2019**

**TOWN OF NORTH CASTLE  
15 BEDFORD ROAD  
ARMONK, NY**

**Public Meeting:**

**DATE:** January 7, 2019

**TIME:** 8:35 a.m. called to order

**PLACE:** Hergenhan Recreation Center, Upstairs Conference Room

**PRESENT:** Board of Ethics Members  
David Simonds, Chair  
Brett Summers, Secretary  
Edward Lobermann  
Kerri Kazak-Lowe

**OTHERS PRESENT:**  
José Berra, Liaison with the Town Board

**ABSENT:**  
Susan Shimer  
Nils Chittenden, Alternate

**1. Call to Order**

At 8:39 a.m. the meeting was called to order by the Chair.

**2. Revision and Adoption of Agenda**

**Discussion, Action: 2.1 Revisions (if necessary) and adoption of Agenda**

A motion was made by Mr. Simonds and seconded by Mr. Summers to adopt the agenda as presented. Vote: 4-yes 0-no. Motion carried.

**3. Comments from the Public**

None

**4. Executive Session**

**4.1 Legal: Annual Disclosure Obligation**

Upon the motion of Mr. Simonds, and seconded by Mr. Summers, the Board entered an executive session at 8:42 a.m. to discuss the legal issues concerning the annual disclosure obligation. At 9:31, on the motion of Mr. Simonds and seconded by Mr. Summers, the Board resumed its public meeting.

**5. Unfinished Business**

**5.1 Contract Employees**

Upon the recommendation of the Chair, there was consensus that detailed discussion of this item would be postponed until the next meeting.

**6. New Business**

**6.1 Annual Report to Town Board**

Mr. Simonds will draft and circulate a PowerPoint slide deck in advance of the next meeting, to be scheduled in close proximity to the date of the presentation to the Town Board.

**7. Chair's Report**

None

**8. Topics for Future Agendas / Requests for Information**

**9. Communications to the Board of Ethics**

None.

**10. Approval of Minutes of October 31, 2018 Meeting**

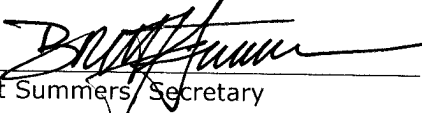
A motion was made by Mr. Summers and seconded by Mr. Simonds to approve the draft Board of Ethics Minutes of October 31, 2018. Vote: 4-yes, 0-no. Motion carried.

**11. Adjournment**

At 10:15 a.m., a motion was made by Mr. Simonds and seconded by Mr. Summers to adjourn the meeting. Vote: 4-yes; 0-no. Motion carried.

The public meeting ended at 10:15 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Brett Summers, Secretary

April <sup>15<sup>th</sup></sup>, 2019  
Date