

**BOARD OF ETHICS MEETING MINUTES
MONDAY, April 30, 2019**

**TOWN OF NORTH CASTLE
15 BEDFORD ROAD
ARMONK, NY**

Public Meeting:

DATE: April 30, 2019

TIME: 8:35 a.m. called to order

PLACE: Hergenhan Recreation Center, Upstairs Conference Room

PRESENT: Board of Ethics Members
David Simonds, Chair
Brett Summers, Secretary
Susan Shimer
Edward Lobermann
Kerri Kazak-Lowe
Nils Chittenden, Alternate

OTHERS PRESENT:

José Berra, Liaison with the Town Board
Stephen D'Angelo

1. Call to Order

At 8:35 a.m. the meeting was called to order by the Chair.

2. Revision and Adoption of Agenda

Discussion, Action: 2.1 Revisions (if necessary) and adoption of Agenda

A motion was made by Mr. Summers and seconded by Mr. Simonds to adopt the agenda as revised with a New Business Item of proposed amendments to the Town Code. Vote: 5-yes, 0-no. Motion carried.

3. Comments from the Public

None

4. Unfinished Business

4.1 Annual Disclosure Obligation

Mr. Loberman reported that he spoke with the PBA head regarding the annual disclosure obligations and related issues. Ms. Shimer reported that she spoke with Patty Dwyer about many of the same issues, and that the nepotism provision was reportedly the sole concern among all of the bargaining units. There was discussion about handling of communications to and among board members, and other internal guidelines issues.

There was consensus that electronic distribution and completion of the Annual Disclosure Form would largely resolve many of the concerns raised at the work session. At present, the focus was on the appropriate follow up, including possible sanctions, for those individuals who failed to complete the disclosure forms. There was consensus on the language of a letter by the Chair on behalf of the Board of Ethics to be sent to all non-filers.

4.2 Educational Initiative

There was consensus that Mr. Simonds and Mr. Summers would revise the script for the proposed ethics video for discussion at the next meeting. Mr. Simonds would also reach out to the Town Administrator to schedule a date for video taping.

5. New Business

5.1 Follow Up: Annual Report to Town Board

5.2 Proposed Amendments to Town Code

These agenda items were discussed together. Apart from the issues involving the annual disclosure obligations, and despite statements by two members of the Town Board that some of the provisions of the Code of Ethics presented concerns, there was consensus that the Board of Ethics could not respond absent identification of the particular provisions at issue. Mr. Berra indicated that he would try to learn more about whatever particular concerns continue to exist.

6. Chair's Report

None

7. Topics for Future Agendas / Requests for Information

Mr. Berra reiterated that he would try to learn more about whatever particular concerns continue to exist at the Town Board level.

8. Communications to the Board of Ethics

Memorandum from Alison Simon, Town Clerk, dated April 4 re requested amendments to Code of Ethics, and email of April 18 re same.

9. Approval of Minutes of April 30, 2019 Meeting


A motion was made by Mr. Simonds and seconded by Mr. Summers to approve the draft Board of Ethics Minutes of April 1, 2019, as amended. Vote: 5-yes, 0-no. Motion carried.

10. Adjournment

At 10:33 a.m., a motion was made by Mr. Summers and seconded by Mr. Simonds to adjourn the meeting. Vote: 5-yes, 0-no. Motion carried.

The public meeting ended at 10:33 a.m.

Respectfully submitted,



Brett Summers, Secretary

June 6, 2019

Date