

**BOARD OF ETHICS MEETING MINUTES
THURSDAY JUNE 16, 2022**

**TOWN OF NORTH CASTLE
15 BEDFORD ROAD
ARMONK, NY**

Public Meeting

DATE: June 16, 2022

TIME: 8:34 a.m. called to order

PLACE: Virtual meeting conducted via Zoom

PRESENT: Board of Ethics Members

Brett Summers, Chair

Kerri Kazak, Secretary

Edward Lobermann

Susan Shimer

David Simonds

Charity Lunder, Alternate

Not Present: José Berra, Town Board Liaison

1. Call to Order

At 8:34 a.m. the meeting was called to order by the Chair.

2. Revision and Adoption of Agenda

D. Simonds moved to adopt the agenda, S. Shimer seconded. Vote: 6-yes, 0-no.
Motion carried.

3. Comments from the Public - None

4. New Business

4.1 Discussion of 4/13/22 Work Session with Town Board

B. Summers reported that he had reviewed the recording of the work session and made notes he would share with the other Ethics Board members. He has emailed Kevin Hay to arrange to make the education video but has not heard back yet. He proposed three action items: 1) continue to reach out to Kevin Hay about making the video; 2) inquire how the Town Board is progressing in seeking legal advice on items mentioned at work session; 3) draft a revised disclosure form and circulate it to the other Ethics Board members for review and comment. E. Lobermann stated his objections to these recommendations because he believes they violate the Taylor Law by proposing to unilaterally change the terms of employment. Regarding B. Summers' first action item, D. Simonds noted that the Town Board said we can shoot the video, just not disseminate it, so we should at least shoot it. S. Shimer, C. Lunder, K. Kazak agreed. Regarding B. Summers' second proposed action item, B. Summers suggested we ask J. Berra to ask the Town Board how they want to review the revised disclosure form. Regarding the third proposed action item, all agreed that the Ethics Board should prepare a revised disclosure form at a meeting to be held June 24th and then decide how to proceed.

4.2 Next steps for education component

B. Summers will continue reaching out to Kevin Hay about making the video.

4.3 Review of 2021 disclosure forms

K. Kazak reported that all required disclosure forms had been signed and returned. No items on the forms required discussion.

5. Old Business

5.1 Alternate Member for Ethics Board

K. Kazak reported that notice of the opening had been added to the Town's volunteer webpage as well as the Ethics Board webpage. B. Summers reported that Matt Milim's monthly video update to the town contained a mention of the open position. B. Summers informed the board that he had been contacted by an interested volunteer, but because of the political affiliation requirement, the person could not apply. D. Simonds reported that he too had been approached by an interested party who might apply for the position. S. Shimer confirmed that Section 27-19.E of the code requires that the alternates "shall not be from the same political party."

6. Chair's Report

Addressed in items above.

7. Topics for Future Agendas / Date for Next Meeting

Next meeting June 24 at 8:30 a.m. Agenda - to review revised disclosure form drafted by B. Summers.

8. Approval of Minutes of March 31, 2022 Meeting

S. Shimer moved to approve the draft minutes of the March 31, 2022 meeting, D. Simonds seconded. Vote: 6-yes, 0-no. Motion carried.

9. Communications to the Board of Ethics - Addressed in above items.

10. Adjournment

At 9:15 a.m. D. Simonds made a motion to adjourn the meeting, and S. Shimer seconded. Vote: 6-yes, 0-no. Motion carried. The public meeting ended at 9:15 a.m.

Respectfully submitted,

Kerri Kazak
Kerri Kazak Secretary

July 8, 2022
Date