



Town of North Castle Building Department

17 Bedford Road

Armonk, New York 10504-1898

Telephone: (914) 273-3000 ext. 44 Fax: (914) 273-3554

www.northcastleny.com

Operating Permit Application Form

Section I- PROJECT ADDRESS: _____ DATE: _____

Section II- CONTACT INFORMATION: (Please print clearly. All information must be current.)

APPLICANT: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____ EMAIL: _____

PROPERTY OWNER: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____ EMAIL: _____

Section III- TYPE OF OPERATING PERMIT REQUESTED: (Please indicate the type(s) of Operating Permit(s) requested by checking each applicable box.

- ☐ Manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in Tables 5003.1.1 (1); 5003.1.1(2); 5003.1.1 (3); 5003.1.1(4) of the Fire Prevention Code of New York State (see 19 NYCRR Part 1225); (**See Subchapter A.**) Identify the materials and quantities and describe the manner in which the materials will be manufactured, stored or handled (attach additional sheets if necessary):
- ☐ Chapter 22, "Combustible Dust-Producing Operations." Facilities where the operation produces combustible dust. **See appendix B;**
- ☐ Chapter 24, "Flammable Finishes." Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;
- ☐ Chapter 25, "Fruit and Crop Ripening." Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas. **See appendix B;**
- ☐ Chapter 32, "High-Piled Combustible Storage." High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage
- ☐ Chapter 34, "Tire Rebuilding and Tire Storage." Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;
- ☐ Chapter 40, "Sugarhouse Alternative Activity Provisions." Conducting an alternative activity at a sugarhouse;
- ☐ Chapter 56, "Explosives and Fireworks." Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;
- ☐ Parking garages as defined in section 1203.3 (j) (**See Appendix E;**

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- ☐ Chapter 3, Section 307, "Open Burning, Recreational Fires and Portable Outdoor Fireplaces." Conducting open burning, not including recreational fires and portable outdoor fireplaces;
- ☐ Chapter 3, Section 308, "Open Flames." Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies;
- ☐ Use of a building containing one or more areas of public assembly with an occupant load of 50 persons or more **(See Appendix D.)** Describe the proposed use (attach additional sheets if necessary):
- ☐ Chapter 3, Section 319, "Mobile Food Preparation Vehicles." Operating a mobile food preparation vehicle.
- ☐ Chapter 12, Energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.
- ☐ Chapter 31, Section 3106, Outdoor events where the planned attendance exceeds 1,000 persons;
- ☐ Use of a building whose use or occupancy classification has been determined by the Town of North Castle Fire Inspector, as posing a substantial potential hazard to public safety. **(See Appendix B.)** Describe the proposed use (attach additional sheets if necessary):

Section IV- APPLICANT CERTIFICATION: I hereby certify that I have read the instructions & examined this application and know the same to be true & correct. All provisions of laws & ordinances covering this permit will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating its land use or occupancy.

Signature: _____ Date: _____

Section V- OPERATING PERMIT FEE: (\$250 per year. Any occupancy of 100 \$350.)

OFFICE USE ONLY

☐ Permit Fee _____ Payment: ☐ Check #: _____ ☐ Cash ☐ Credit Card

Name on check: _____ Received By: _____

BUILDING INSPECTOR APPROVAL

Has a Certificate of Occupancy been issued for the premises? ☐ YES ☐ NO

Are there currently any open Building Permits associated with the premises? (If yes, notify the Building Inspector)

☐ YES ☐ NO

Have any violations to the Uniform Code been issued in relation to the Premises? (If yes, notify the Building Inspector)

☐ YES ☐ NO

Reviewed By: _____ Date: _____

Building Inspector Approval: _____ Date: _____

Conditions: