Dear Residents,

This email is just to communicate and inform you. We are all being flooded with information and guidance, for good reason. Here are a few very brief tips and links, but overall, <u>please use common sense</u>.

- Our Town Website: <u>Click here</u> for helpful info on Covid-19 that is easy to understand, including the March 2<sup>nd</sup> message from Town Administrator Kevin Hay.
- The Federal Website: Click here for additional info on Covid-19
- Panic is not Preparedness: Just take extra precaution in your activities, as prescribed in the links above, and take proper, calm steps when necessary.
- "Social Distancing" Does Help: Again, as prescribed in the above links, avoid social settings when you can. <u>Do not assist the virus</u> spread in spreading.
- Tonight's Town Board Meeting: We recommend that you do <u>not</u> attend if possible. We broadcast all of our Town Board meetings live, and residents will have the ability to participate remotely if they want by emailing the Town Clerk, asimon@northcastleny.com with your questions or comments, which will be read live.
- Your Everyday Town Needs: Our staff has determined that a very high percentage of your Town needs can be completed via phone, email, or using our website. Please utilize all of those methods before coming to Town Hall or Town offices, as it would significantly reduce potential exposure. Residents are already voluntarily utilizing those methods as we are seeing reduced foot traffic. Thank you!

Our public School Districts (Byram Hills and Valhalla) are doing an excellent job of staying on top and ahead of this issue. Continue to read their communications and follow their recommendations.

In summary, this is very serious, but treating it as such goes a long way. <u>This is not the time</u> to just "push through" or "tough it out" if you are not feeling well. It is the time to be smart and pragmatic, so we can all solve this together.

Sincerely,

## Kevin Hay - Town Administrator STAY CONNECTED WITH OUR TOWN Like us on Facebook Follow us on twitter Town Hall 914-273-3000 townclerk@northcastleny.com Give us a call today!