

**TOWN OF NORTH CASTLE  
PARKS & RECREATION ADVISORY BOARD ("PRAB")  
Minutes of April 10, 2018 Meeting**

**In Attendance:** Karl Hinrichs, Frank Lattarulo, Brendan Molloy, Norma Hill, Dan Zenkel, Lois Mallin, Steve D'Angelo, Matt Trainor, Lisa Larsen

**Absent:** Charlene Decker

**Minutes** of the January 9, 2018 meeting were accepted and approved.

**General Projects Update**

1. Parks Field Signage - No discussions due to individual busy schedules and winter weather. There is interest to tackle this item and move forward.
2. IBM Bathrooms - Town Board has not yet scheduled a work session date to discuss. The PRAB's request for consideration was sent to Town Board on 12/1/17, and has concerns that we will miss another season if this item is not made a priority. Steve D'Angelo will speak with Mindy Berard about a work session date, and Karl Hinrichs will draft a new letter to Town Board for PRAB approval.
3. NCCC Expansion - This project has grown much larger than what was originally planned - Town Board is waiting on cost figures. Floor plan/design distributed to PRAB members.
4. Storm Cleanup - Focus of Parks Department for the past two months - fallen trees and branches all over.
5. Spring Prep - Behind on spring prep due to winter weather and storm cleanup.
6. Playground in Wampus Park - Letter from Olivia Franco and response from Supervisor Schiliro distributed to PRAB members.
7. Hergenhan Parking Lot - Closed for construction and paving the weeks of April 9 and 16. The lower lot will be paved when the upper lot reopens.

**Update on Parks Department Staffing:** We hired Anthony Conte for full-time position, and we will be looking to hire some seasonal employees for additional help.

**Zaretsky Bench Donation - Approved by TB:** A meeting is planned for Thursday 4/12 regarding bench placement within Wampus Brook Park.

**Spring/Summer Registration March 14:** Activity Section Listing Report distributed to PRAB members. This report shows all of the class offerings, with enrollment numbers. There were very few class cancellations for this session.

**Camp Preparation 2018:** We need to hire a new Nurse for Camp Chippewa. We hired some higher positions internally. It's always a struggle looking for base level staff.

**Pool Preparation 2018:** We have hired a new Assistant Pool Director and have a great group of loyal Lifeguards. The winter weather held us back a little with pre-season preparation. No deck work is needed; the inside steps of the pool need work - the concrete is coming up and need to be patched.

**Upgrade to Software Registration System:** Growing pains with the new software system - a lot of issues going from the old system to the new, but the Vermont Systems support team has been very good in helping us. This is a major web-based upgrade, annual fee of \$4,000 for support.

**Garden Club:** The Garden Club is disbanding. Lois Mallin mentioned that the club would like to donate leftover funds - one idea is to use the money to repair the bridge in Wampus Brook Park.

The meeting was closed and adjourned at 7:45PM

**Next Meeting:** Tuesday 5/1 at 6:15PM