

TOWN OF NORTH CASTLE
Parks & Recreation Advisory Board ("PRAB")
Minutes of December 1, 2015 meeting

In Attendance: Joe DiMauro, Susan Lichten, Karl Hinrichs, Frank Lattarulo, Dan Zenkel, Charlene Decker, Steve D'Angelo, Matt Trainor, Norma Hill

Absent: Lisa Larsen

Minutes of the October 6 meeting were accepted and approved.

General Repairs

Construction on the Gazebo is almost completed. Construction was temporarily done for the Frosty Parade. Painting, sanding, flooring will be done this Thursday and Friday (December 3 and 4). Landscaping around the ramp will be completed in the spring. Cables and wires were placed in the interior of the columns (thanks to Sam Morrell's input).

Holiday decorations are in process in North White Plains.

IBM Lot

The IBM lot is fully paved. Striping needs to be done. Matt is getting input regarding the number of spaces needed and appropriate placement of the spaces to alleviate hazardous areas and areas normally congested. Striping was not a part of the paving contract. It will hopefully be done in the winter. A question arose as far as mandating a date for the striping to be done. It was commented that there are too many factors to mandate a date for striping to be completed. Kellard will do the plan for the striping, and hopefully the Highway Department can do the striping. If not, it will have to be contracted out.

Discussion arose about cars driving down to the fields, and how this can be prevented. Matt suggested a removable pole be installed to prevent cars from driving to the fields.

Budgeting for Repairs

A budget contains the repairs needed. Roofs, etc. are a part of the capital plan. Matt was asked to bring a repair list for the next meeting.

Camp Kick-a-Poo will continue to be held at the Byram Hills School District properties. It has been successful. Mike Schiliro will be having a conversation with the School Board about maintaining this partnership.

Bathroom Restroom Facilities

Matt suggested that we model the bathroom facilities at the Community Park after the Nursery Park in Rye. We need a permanent bathroom structure. The square footage of the restrooms is not yet determined; the possible placement for the restrooms was also discussed.

It was suggested that since the Community Park is such a beautiful facility, that we upgrade the bathrooms to make it a much nicer restroom. A change in the placement of the restroom was also discussed. This will be looked at.

There is a need for better signage at the Community Park. This will be considered.

IBM Track

Matt reached out to the company that sent the sample to Dan. He asked for references. Matt is waiting to hear back from the point person.

Winter Program Registration Report

November 30 was the first day of registration. By the end of the day, revenues totaled \$90,135.75. Credit card and online registration is working very well.

North White Plains Kids Club is discontinued. More traditional formats of programming are in place.

Programs are being reconfigured so locations will not be confused when registering. Registration is weak in North White Plains. That will be a target.

Wampus Brook Park South

Discussion evolved regarding naming Wampus Brook Park South in John Fava's honor, being that he has volunteered so much of his time and efforts to the town. The Town Board is in favor of renaming the park. There was discussion about the criteria for naming parks after a person. Matt will be sending a memo to the Conversation Board asking for advisement on renaming parks.

2015 Review and Goals

The Board acknowledged that it was beneficial and nice to see the accomplishments and goals recorded.

It was asked if there is a plan/inventory on vehicle use/replacement. The town administrator is looking at replacement/repair of vehicles. There is an inventory and it is being "watched." Tracking repairs will continue. The goal is for everything to be in good repair. It is a collaborative, long-term vision. The attempt is being made to store recreation vehicles with town vehicles. Vehicles will be easier to repair if everything is in one place.

Employees: Staffing level members are back up to where it used to be.

IBM Track will be a focus for 2016.

Matt will be following up on the quote for a backstop on Field 1 at Community Park.

Discussion evolved on adult (senior citizen) programs. It was mentioned that today's seniors are more active than prior years. Members of the Board will look into this.

A resident raised questions about the Bubble at IBM and requesting times of availability. The contract was looked at. Town User Groups have the first right to the use of the Bubble for town purposes. The contract states that the town may use the Bubble at contract price between November 1 and March 31 each lease year. It needs to be scheduled prior to September 1.

Meeting adjourned at 8:15 p.m.

The next meeting will be held January 5, 2016.