

TOWN OF NORTH CASTLE
Parks & Recreation Advisory Board ("PRAB")
Minutes of January 6, 2015 Meeting

In Attendance: Joe DiMauro, Susan Lichten, Frank Benish, Tony Milone, Charlene Decker, Dan Zenkel, Steve D'Angelo, Matt Trainor, Lisa Larsen

Absent: Frank Lattarulo

Minutes from the December 2nd meeting were accepted and approved.

Wampus Brook Park South

Matt Trainor and Dan Zenkel presented the recommendation of the Parks & Recreation Advisory Board as stated in the PRAB Minutes of 12/2/2014 to the Town Board at their meeting on 12/10/2014. Town Board feels 60 days isn't very long to obtain an easement. No progress has been made to date with the Christmas holiday and Roland Baroni being on vacation. Town Board will meet and request a meeting with Elide. Elide is in agreement, but terms need to be identified.

Senior Bus Approved / Ordered

Delivery of the new bus is expected to be late March/early April. The plan is to use this bus for more than just for seniors. We plan to strip the inside of the current bus and use it as a park vehicle; the trade-in value was only valued at \$1,000.

IBM Building / Lot Update

Town Board approved using Quest Environmental to draw up a bid document for abatement removal. Meeting scheduled for Wednesday 1/7 with Quest to talk about timing. The bid process will likely run through February, abatement will likely begin in March, demolition shortly thereafter, and the repaving of the parking lot by spring.

Gazebo Restoration Update

John Sullivan was awarded the bid. A meeting will be held with Sullivan on Thursday 1/8 to discuss specs and bid documents. We are hoping for spring construction. The biggest issue is ADA accessibility.

Pool for Summer 2015

Town Board is working on the process; bid will go out shortly.

General Repairs

Nothing new to report.

PRB Goals and Objectives for 2015

Joe DiMauro will create a new template of goals and objective for the new year.

Matt Trainor commented that a lot was accomplished this year. A goal of his is to focus on putting all of the old items to bed. Camp is a work in process and we should have a new department staff member soon.

Camp 2015 / Camp Fees 2015

A handout was distributed; Matt Trainor went over the handout column by column. The goal is to be able to register for camp through online registration. We are working with Vermont Systems to overcome this obstacle. Matt Trainor has created fillable forms for camp registrations and immunization records. The fee structure has been problematic in the past internally and does not work in cohesion with the software. The biggest challenge is the 2nd child discount rate. The software can be set to incorporate percentage discounts and the percentage approach works perfectly with the system. Matt Trainor feels that a 5% discount is more than adequate.

Dan Zenkel feels 6-7% is a huge rate increase; it is better to increase rates gradually each year. Dan would suggest lowering the rates by \$10 across the board. Tony Milone commented that a 6% increase is only a 2% increase over the last 3 years, since the last price increase. There is no rationale to the current fee structure. Matt Trainor reported that Camp Chippewa lost \$30,000 in revenue last year. The PRAB would like to approve the fee schedule as presented with the 5% sibling discount, stated in dollar amounts. Matt Trainor will send this recommendation to Anne Curran who will put this item on the schedule for the January 14, 2015 Town Board meeting.

Next meeting is Tuesday 2/3 at 6:15 PM.