

**TOWN OF NORTH CASTLE  
PARKS & RECREATION ADVISORY BOARD ("PRAB")  
Minutes of July 2, 2019 Meeting**

**In Attendance:** Karl Hinrichs, Norma Hill, Dan Zenkel, Brendan Molloy, Lois Mallin, Jennifer Giusti, Lisa Larsen

**Absent:** Frank Lattarulo, Steve D'Angelo

**Minutes** of the May 7, 2019 meeting were accepted and approved.

**IBM Bathrooms:** Kellard Sessions has submitted an engineering proposal for Town Board to review. CXT is behind schedule due to all of the rain. The PRAB has asked how this project will be paid for, out of what fund?

**Betsy Sluder and Duck Pond Dams:** One bid was received from Aqua Works in the amount of \$81,698.75. We are waiting for approval to reward bid and will address this item with new Superintendent Todd Orlowski. The PRAB has asked how this project will be paid for, out of what fund?

**Wampus Brook Park Bridge North and South:** The permits have been received for the north and south bridge renovation project. For the north bridge replacement, Kellard Sessions is amenable to recommending the award to the low bidder, Con-Tech Construction Technology, Inc. in the amount of \$95,600. For the south bridge replacement, Kellard Sessions is amenable to recommending the award to the low bidder, ELQ Industries, Inc. in the amount of \$220,214.

**Camp Update:** Handout distributed showing camp enrollment numbers over the last ten years. Move-in into the schools went very well and smoothly. Less staff hired/needed this year due to less campers enrolled.

- **Camper numbers** - Chippewa is down 33 campers from last year - the decrease may be due to demographics. Dan Zenkel suggested getting enrollment numbers from the schools. There is less corrective action if the decrease is due to demographics. If not due to demographics, quality surveys should be sent out at the end of every camp week to see what the complaints are, to take stock, and to remedy for the following year. Kickapoo is up 18 campers from last year.

**Wampus Brook Park South:** Dan Zenkel would like to renew the request to renovate this park. What are we allowed to do without going through the permitting process? Norma Hill wonders why we let maintenance go out of control until we are in "crisis mode?" This should be part of a routine parks maintenance plan. Field preparation and maintenance takes up a lot of time. Perhaps a town-wide clean up event can be arranged in conjunction with Earth Day?

**Pool Update:** Handout distributed showing revenue report and enrollment number report from 2018 to this period 2019.

- Staffing - 22 Lifeguards and 2 Front Desk.
- Pool pass numbers - Down 178 passes sold from last year.
- Heater - Memo to Supervisor Schiliro from Jennifer Giusti and Anthony Ruvo of Parks distributed. Anthony assessed both heaters and found that they were damaged due to several issues: both heat exchangers were damaged due to well water chemistry; there was insufficient water flow due to pipe size/diameter; safety switches on both heaters were damaged due to heaters not burning cleanly and correctly. If and when the heaters are replaced, Anthony would be happy to work with and consult with representatives on site to make sure all the correct measures are taken for a proper installation.
- Small pool - Pool has a leak. Filters are turned off at night and pool is filled and balanced the following morning. Jennifer Giusti will do dye test.

**New Superintendent of Parks & Rec:** Todd Orlowski will join the Town of North Castle Recreation Department effective July 8<sup>th</sup>. He has served as Superintendent in the Town of Yorktown for the past three years, and prior to that served as Assistant Superintendent and Recreation Supervisor over a thirteen-year period. Karl Hinrichs took a moment to acknowledge the hard work, and to express appreciation, of Jennifer Giusti as Interim Superintendent, and hopes that this is a good step forward for everyone.

**Tennis Courts at Winker Park:** This item is tabled.

The meeting was closed and adjourned at 7:30PM.

**Next Meeting:** Tuesday 8/6 at 6:15PM

Attending - Dan Zenkel, Norma Hill, Lois Mallin

Absent - Brendan Molloy, Karl Hinrichs

Unknown - Frank Lattarulo