

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of May 1, 2018 Meeting**

In Attendance: Karl Hinrichs, Brendan Molloy, Norma Hill, Dan Zenkel, Lois Mallin, Steve D'Angelo, Matt Trainor, Lisa Larsen

Absent: Charlene Decker, Frank Lattarulo

Minutes of the April 10, 2018 meeting were accepted and approved.

General Projects Update

1. NCCC Expansion - The Town Board approved to go out to bid this project starting May 7. Bids are to be returned by June 1, and the Town Board will vote on June 13. The project is to update the facility and make a viable shelter. Budget close to \$1.5 million; Library contribution is \$150k.
2. Hergenhan Parking Lot - Both parking lots are open; project completed 5/1/18.

Update on Field Signage: Matt Trainor, Luis Perez, and Karl Hinrichs met to discuss field signage. Handout with several designs was distributed to PRAB. The feeling is to start with IBM Community Park - this park has the most fields and the most activity. Signs will be placed on the dugouts and outfield fences. Concern of the PRAB is the sign design of sport pictures with additional sport pictures is too confusing. They feel a more simple, label/number type sign is a better option. Matt Trainor will pass along PRAB thoughts to Luis Perez.

Update / Discussion on IBM Restrooms: Handout was distributed to PRAB. Town Board has accepted PRAB letter to approve the purchase of prefabricated bathrooms - work session date TBD. Price range is \$116k to \$123k to \$154k depending on options, and pricing does not include pre-prep engineering. Brendan Molloy feels water fountains with bottle fill is essential. We bring in the utilities and there will be no showers. Going out to bid will not be necessary. Steve D'Angelo has concerns with what happens with this structure and how it might interfere with future building plans.

Camp Preparation Update 2018: Finding new activities is challenging - no more Hobby Quest or gymnastics. We will offer circus arts, computers, and chess. We are interested in hiring someone for camp nurse; have to check references, and are planning to make her an offer. Total Chippewa staff, which includes specialists, is usually at 120 - we are currently 90 - 95.

Pool Preparation Update 2018: We hired a new Assistant Pool Director; we started filling the pool; we repaired the steps; no new major damage from last year. We will be holding Saturday office hours through May 26th from 9AM to 1PM for pool pass registrations and pictures.

Garden Club Donation Update: The Garden Club has approximately \$10k left in funds and would like to use that money for bridge repairs and plantings in Wampus Brook Park. Matt Trainor will reach out to Adam Kaufman in Planning and the Building Department regarding questions for the engineers and locating the plans. Parks staff is not qualified to make the necessary bridge repairs, and there may be environmental issues as well.

The meeting was closed and adjourned at 7:20PM

Next Meeting: Tuesday 6/5 at 6:15PM