

TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of May 7, 2019 Meeting

In Attendance: Karl Hinrichs, Norma Hill, Dan Zenkel, Brendan Molloy, Lois Mallin, Steve D'Angelo, Jennifer Giusti, Lisa Larsen

Absent: Charlene Decker, Frank Lattarulo

Karl Hinrichs informed the PRAB that Charlene Decker has resigned her position on the Board. Town Board will accept Charlene's resignation at their meeting on Wednesday, May 8th.

Minutes of the April 2, 2019 meeting were accepted and approved.

IBM Bathrooms - The bathroom facility has been ordered - added expense will be for new controls, new pumps and new sewer line. A handout was distributed with the final order specs.

Betsy Sluder and Duck Pond Dams - The plans are complete and ready to bid as one project. Item will be on the agenda for 5/22 Town Board meeting.

Wampus Brook Park Bridge North and South - The contractor suggested breaking this down into separate projects. Bridge will have steel frame and will look the same aesthetically as the old bridge. The floor will be Trex material and the bridge will need painting every 20 years using epoxy paint.

Field Signs - Signs have been ordered, delivered, and put up at IBM Community Park fields.

Camp Preparation Update:

- **Staffing** - We still need one nurse, no leads at this time.
- **Training** - Complete.
- **Move-in** - Move-in will take place over two days.
- **Mandated Camp Conference New Requirements** - There is more than a 50% chance of a Measles outbreak. Any child who is not immune will have to be added to a separate form, and if there is an outbreak, everyone on this list cannot attend camp. What are the school requirements? We are weeks away from a final decision.

Pool Preparation Update:

- **Staffing** - We have 9 Lifeguards, 9 interested in the free Lifeguarding Course, and 3 front desk personnel. Increasing the pay scale from \$9.50 starting to \$12 starting (Minimum Wage) dramatically helped get interested candidates. The Pool Director pulled out. Jennifer has a plan in place involving moving the Assistant Pool Director to Director, possibly hiring a swim lesson person as Assistant Director, and hiring another person for six weeks just for camp.

- Facility - Pipes broke left and right in the Mens bathroom. Repair crew found poured concrete over piping when the walls were opened. These pipes are the water supply for the facility and there is no bypass. Highway Department milled the parking lot - they may do some more milling, but it looks much better - it is not poured concrete.
- Concession - The current vendor withdrew yesterday because the Town requires more insurance than anywhere else, including molestation insurance. There was a lot of back-and-forth, and he ultimately had enough and pulled out. Jennifer reached out to Hubbard's Cupboard who provides our home delivered meals. Esmerito will let Jen know if he is interested once he talks with his insurance broker. Steve D'Angelo will talk with Jennifer - the Board has to come up with a better insurance plan.

Parks Staff:

- New Hire - Anthony Ruvo - Anthony will start on May 13th. He has extensive background in plumbing and masonry - he comes to us with a lot of experience.
- Seasonal Hires - We are making an offer to three seasonal hires tomorrow and have one interview on Friday - all are retired park laborers.

Tennis Courts at Winker Park - One court is unsafe and cannot be used - repair estimate is \$10,000. Dan Zenkel reported that Winkler tennis courts were repaired and resurfaced in 2014. We should consider tennis court upkeep each year as a line in the budget, and for tennis courts in all of our parks. Preventative maintenance is important - we will revisit this in the summer/fall. Jennifer is busy now getting ready for camp and pool.

Other - Dan Zenkel brought up the topic of maintenance of the parks and repairs. Matt Trainor used to keep a project spreadsheet and update the PRAB monthly. Topics for future discussion - dog park in Johnson Tract, potential location and there seems to be demand for a dog park. Wampus Brook Park South is more of a priority than a dog park. We will look at it again; Jennifer will get the plans from Kellard Sessions. Brendan Molloy suggests we have one more conversation, since there have been many. We should decide to do something, or let it be and move on.

The meeting was closed and adjourned at 7:50PM.

Next Meeting: Tuesday 6/4 at 6:15PM