

**TOWN OF NORTH CASTLE
PARKS & RECREATION ADVISORY BOARD ("PRAB")
Minutes of October 6, 2020 Meeting**

In Attendance: Karl Hinrichs, Norma Hill, Lois Mallin, Jennifer Clark, Dan Zenkel, Todd Orlowski, Jennifer Giusti

Guest: None

Absent: Brendan Molloy, Saleem Hussain

Minutes of the September 1, 2020 meeting were accepted and approved.

CXT Bathrooms for Community Park: Kellard Sessions wanted additional scoping of the lines completed. Superintendent Orlowski was able to schedule the work. The results showed that all the lines are in working condition. We are now waiting for Kellard Sessions to finish the site plan. They have been in conversations with CXT regarding the building and the specifications for the plan. Chairperson Hinrichs suggested we also reach out to CXT to update the status of the building.

Fall Programming: Recreation is currently running programs Monday through Thursday. Examples of activities are Clay, Art, Snapology, Piano, Golf, Pre-K Soccer and Tennis. The department had to cancel more programs than usual. Some examples of programs that canceled are Karate, Nature of Things and Computer programming. Typically, these have been successful. Due to Covid-19, we are down 65% in revenue.

In preparation for indoor programs, the department has updated protocols for social distancing in all rooms, mandatory masks, and lowered the maximum numbers for participants.

Senior programs are meeting outdoors with a max of 8 – 10 in attendance. There is a plan in place to start bringing seniors indoors with a restricted capacity of 10, sanitizing, and face coverings will be required. The bus has been running for shopping with a max of three (3) people at a time.

Special Events: The last concert of the season took place and was great. Due to Covid-19, the recommendation by the CDC is no Halloween gatherings and Trunk-or-Treats. The Town has canceled the event scheduled for October 30th.

Superintendent Orlowski met with the Byram Hills Educational Foundation regarding teaming up to host a drive-in movie. The event will take place at Community Park on Sunday, October 25th from 6 – 8pm. Social distancing measures will be taken and spacing is marked with chalk to outline where vehicles park. Guests must remain in their vehicles. This event is for people in our community and we will be showing the new animated Addams Family movie.

Parks:

Parks has been working on installing concrete pads for the garbage receptacles in our parks. The pads look great. The department is also updating the public bathrooms at Lombardi Park.

Superintendent Orłowski is researching the cost of replacing the Community Park Pavilion roof. He is researching quotes for asphalt and cedar. It was suggested the research include numbers for a metal roof. Chairperson Hinrichs mentioned if it was necessary right now since there was discussion about moving the pavilion and playground to where the bathroom is going. Discussion continued about this idea of relocating and whether or not it was realistic to think it could happen in the near future or more long term.

There was comment about athletic clubs using our parks creating parking lot issues (parking in Fire Lane) and leaving trash behind. Superintendent Orłowski stated that he has addressed the sports organizations about the issue. The Advisory Board would like us to follow up with the sports clubs and emphasize their responsibility to keep parks clean. A suggestion was to have the sports organizations clean up their mess or the department fine them by taking a deposit in advance and holding it to charge for mess and misuse. Advisory member, Dan Zenkel, said he would stop by over the weekend and observe.

Memorial Applications: We have two applications for memorial benches in our parks.

Lisa Mastro would like to donate a bench or a tree in the name of her parents. The Advisory Board recommended Mastro donate a bench to replace an old bench in Wampus Brook Park on the Maple Avenue side of the brook. A motion was made by Norma Hill. Seconded by Dan Zenkel, all were in favor.

Joan Kantor proposed to donate a bench in the name of her late husband. She applied for approval to place a bench at the north end of the trailhead of Betsy Sluder Nature Preserve near Shippen Road. A motion was made by Lois Mallin. Seconded by Norma Hill, and all were in favor.

Wampus Brook Park South: Chairperson Hinrichs asked about the bridge. Superintendent Orłowski has no current update on the northern bridge replacement. The Foreman and Superintendent had a follow up discussion and agreed the best material to use will be composite.

Parents Committee: Member Jennifer Clark has found seven (7) parents with different backgrounds who would like to be a part of a Parents Group. In addition, she requested Assistant Superintendent Giusti and Town Board Liaison Saleem Hussain aid in the discussions with the group. The first meeting is set for Monday, October 12.

The meeting adjourned at 7:13PM.

Next Meeting: Tuesday 11/10 at 6:00PM.