

TOWN OF NORTH CASTLE
Parks & Recreation Advisory Board
Minutes of September 2, 2014 Meeting

In Attendance: Joe DiMauro, Susan Lichten, Frank Benish, Frank Lattarulo, Charlene Decker, Tony Milone, Dan Zenkel, Steve D'Angelo, Matt Trainor, Lisa Larsen

Minutes from the July 1st meeting were accepted and approved.

Wampus Brook Park South Report on Cost for Engineering Work

Matt Trainor reported that Kellard Associates is putting a proposal together. The surveyor is having trouble determining boundary lines for DOT. Joe DiMauro suggested that Matt Trainor write to Kellard to request their timing and plans. Town cannot do anything until lot lines are determined. The purpose of Phase I was to determine the overall cost of the entire project. Kellard Associates will take the plan from start to finish; Kellard is the lead agency with the state and Adam Kaufman is involved as well. The project will be funded from recreation subdivision fees. Highway Department will go out with the sickle cell to cut down the weeds tomorrow.

Wampus Brook Park North Tree Project Completed

Forty trees that were deemed dangerous were taken down. A decision was made to wait for a period of time before considering tree replacement by Wampus Close.

Online Registration Update / Credit Card Update

The accounts are currently being linked and beta tested. Online and credit cards will be fully operational by winter registration. The department has pulled in \$97,000 as of this morning.

Playground Repairs Completed

Major A and B hazards have been completed; most of the work was done at Clove Road. Major amounts of wood fiber put down on all playgrounds.

Repair Schedule - Quarry Park, Drain at Clove Road, Tree Work at Clove Road, Sinkhole in Wampus Brook Park Repaired, New Control System at NCCC, Generator at NCC

The boundaries of the playground were reestablished at Quarry Park. Clove Road drain was replaced with a larger pipe for drainage. Trees were taken down behind the community center at Clove Road. The sinkhole by the entrance of Wampus Brook Park has been repaired. The NCCC control system needs a new air handler. Glen Sullivan has to be involved; should cost a little less than \$10,000. Generator study has been approved by Town Board. Matt Trainor will look into Tony Milone's suggestion to adding steps to Clove Road field. Dan Zenkel would like an updated repair schedule list; Matt Trainor will clean up the list and provide an updated version for next month's meeting.

Camp 2014 Numbers

Handout distributed. As a whole, camp lost \$17,000, which is directly attributed to week 1 of Chippewa being held for only three days. We were under budget in terms of spending. The feedback to having Kick-A-Poo held at Coman Hill was excellent. *The town has up to five, two hour sessions in the bubble as part of the new contract and it is suggested that camp hold an open house on one of these dates; Matt Trainor will coordinate with Tim Shea.*

ABL Lease of Cox Avenue Progress

The lease will be put forth to Town Board on 9/10/14 for approval. This is a two year contract and ABL is allowed to sublet space. ABL will cover oil costs, maintenance issues, and they have agreed to replace the damaged roof section.

Gazebo Repairs and Plan Moving Forward

Today is the last day to receive submissions for the gazebo architect RFP. Two submissions have been received thus far and Angelo Monaco of the Architectural Review Board will review them. The RFP asks architects to draw up plans for a bid process. We are going to rebuild the same gazebo with updated specs. The original gazebo plans were distributed. Insurance will pay 100% of costs and the gazebo will not be ready for Frosty Day this year.

IBM Building - Parking Lot Project

The original plan was to have Jamie Norris and the Highway Department take down the building in-house. The decision was made to go to an outside firm. There are several bids and one will be awarded at the next Town Board meeting; 2 at \$19,000 and 1 at \$35,000. We are pretty sure that there is asbestos and we will need a pre-demolition survey. An asbestos technician is lined up to do asbestos testing at a cost of \$3,400. The electric is lined up to do disconnect. Bilotta is low bidder and will be doing the paving of the parking lot, as well as the paths.

North Castle Performing Arts Council

We are working with Sam Morell, Sean Ryan and the Armonk Players on how to use the Hergenhan Center to bring in more revenue.

Show-Mobile for Summer Concert Series

We rented a show-mobile for Sam's four concerts from Greenburg Recreation at a cost of \$1,000 per date. Insurance picked up the total cost and attendance was up for the concerts.

North Castle Pool and Tennis Club Pool Situation

Three years ago, Joe DiMauro agreed to personally take over the pool with LLC; the bank insisted on a three year deal that expires in February 2015. There are four options: 1) Joe DiMauro will try to get a new mortgage, 2) Sell the pool, 3) Town will take over the pool, and 4) Sell to someone who doesn't run it as a pool. The biggest implication is the town summer camp. Finance Task Force is going to present a proposal to Town Board and Town Board will discuss next week.

Johnson Tract and Other Properties

Dan Zenkel reported that there are 11 acres on this property, relatively flat. Adam Kaufman said that a field can definitely go there. It would be the best place if another field is deemed necessary. The field can be used for soccer, lacrosse or football; the teams and leagues work well together. Matt Trainor will call Felice Starker and the Grottas, with a note to Adam Kaufman regarding cost.

Acquisition of Properties and what to do with them - Quarry Heights and Main Street

2 McClure Street in Quarry Heights, property borders Quarry Park. The house should be condemned. Son is squatting there. Mike Cromwell is reaching out with Adult Protective Services to try to find accommodations. The intent of the Town is to take down the house, and to potentially clear the area and expand the park.

Also, Town is taking over 1471 Orchard, which is a vacant lot.

533-535 Main Street, property next to Pools of Perfection, and next to Wine Geeks. Town is going to clean up this property. *A motion was made and subsequently passed to express that the PRB is not interested in converting this area to a park.*

Art Show Discussion - Track Replacement and Reimbursement

Several Board members will walk the field before and after the art show. Don Brandes will tell us cost of repairs. Matt Trainor will continue to bill for grass seed.

Discussion of Objectives and Goals - Where are we going as a Board and how we can achieve our goals?

The PRB input is helpful to Matt Trainor. Town Board will always ask Matt as to what the rec board feels. There is frustration with the speed of things; you get a "no" answer up front rather than mulling an idea over.

Next meeting is Tuesday, October 7, 2014 at 6:15pm.