



# TOWN OF NORTH CASTLE PLANNING BOARD

Telephone (914) 273-3000  
Fax (914) 273-3554

## REQUEST FOR EXTENSION OF TIME

**INSTRUCTIONS:** Complete this form and submit it to the Planning Department with the required fee. The Board reserves the right to request additional information if necessary to properly evaluate this request. A \$200.00 application fee, payable to the Town of North Castle, is required for the first extension from the date of expiration with an additional \$100.00 increase for each additional term, maximum of \$1,000.00 per year.

**Note:** It is expected that conditions be satisfied in an expeditious manner. The granting of a time extension by the Planning Board is discretionary. Fees are non-refundable.

### TYPE OF APPLICATION:

☐ Site Plan    ☐ Subdivision    ☐ Special Permit

### APPROVAL INFORMATION:

Project Name: \_\_\_\_\_ Parcel ID \_\_\_\_\_ Project # \_\_\_\_\_

Original Approval Date: \_\_\_\_\_ Last Expiration Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

Current Owner of Record: \_\_\_\_\_

### CONDITION(S) OF APPROVAL NOT MET:

☐ Signing of Plans    ☐ Obtain Building Permit

### EXPLANATION FOR FAILURE TO MEET CONDITION(S) OF APPROVAL WITHIN SPECIFIED PERIOD OF TIME. DETAIL PROGRESS TOWARD COMPLETION OF CONDITIONS:

ANTICIPATED DATE OF COMPLETION: \_\_\_\_\_

### AUTHORIZATION

I, the owner, hereby authorize the Planning Department and the Planning Board to enter the subject parcel to review the pending extension of time request. Town employees are also authorized to enter the premises to ascertain compliance with zoning and other building laws, regulations and ordinances.

Signed: \_\_\_\_\_