



TOWN OF NORTH CASTLE

WESTCHESTER COUNTY
17 Bedford Road
Armonk, New York 10504-1898

RESIDENTIAL PROJECT
REVIEW COMMITTEE
Adam R. Kaufman AICP, Chair

Telephone: (914) 273-8625
Fax: (914) 273-3554
www.northcastleny.com

RPRC DETERMINATION LETTER

Project Description: Exterior Modifications and Home Office

Street Location: 1 QUARTER MILE RD

Zoning District: R-2A Tax ID: 107.04-1-25 Application No.: 2020-2828

RPRC DECISION: RPRC - Submit to Building Department

Date: 09/08/2020

The above referenced application was reviewed by the Residential Project Review Committee (RPRC).

The Applicant previously obtained Planning Board approval for a new garage addition. The current Application seeks exterior modifications and the conversion of the garage space into a home office.

The Committee determined that Planning Board and Architectural Review Board approval of the proposed project is NOT REQUIRED.

However, the following issues will need to be addressed prior to the issuance of a building permit:

- The submitted gross floor area worksheet is not correct. The worksheet should be revised and the required backup data should be submitted for review.
- Pursuant to Section 355-21 of the Town Code, the Applicant will need to demonstrate that the home office will be operated by a professional person to the satisfaction of the Building Department.

PROFESSIONAL PERSON

A person who practices an occupation in which some department of science or learning is applied to the affairs of others, either advising or guiding them or otherwise serving their interests or welfare in the practice of an art founded on such knowledge. The word "professional" implies attainments in knowledge as distinguished from mere skill, and the application of such knowledge to serve others. A professional license issued by the State of New York or validated membership in a national professional organization may be considered sufficient to establish the status of a professional person.

- In addition, pursuant to Section 355-21 of the Town Code, the home office is limited to 2 nonresident employees in such office.

At this time you must submit an application directly to the North Castle Building Department. DO NOT START CONSTRUCTION WITHOUT A VALID BUILDING DEPARTMENT PERMIT.