

Town Board Minutes  
Town of North Castle  
15 Bedford Road  
Armonk, New York  
on  
January 22, 2020

The Town Board Work Session was called to order at 5:33 p.m. at Town Hall. All Town Board members, the Town Attorney, the Town Administrator, and the Deputy Town Clerk were present for the Work Session. The Town Board Meeting was called to order at 6:58 p.m. and immediately adjourned to an Executive Session. All Town Board members, the Town Attorney, and the Town Administrator were present for the Executive Session. The Executive Session adjourned at 7:40 p.m.; the Deputy Town Clerk joined the regular meeting which reconvened at 7:42 p.m. and the following persons were present:

Present: Supervisor: Michael Schiliro  
Councilman: Barbara DiGiacinto  
Councilman: Barry Reiter  
Councilman: José Berra  
Councilman: Saleem Hussain  
Deputy Town Clerk: Barbara Pesquera  
Town Attorney: Roland A. Baroni  
Town Administrator: Kevin Hay

Absent: Town Clerk: Alison Simon

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of Town Board Minutes: January 8, 2020.  
Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, receipt of first draft of a Local Law for a Comprehensive Town Code Update to amend various Chapters of the Town Code to improve the administration of the Code by the Building Department. The Supervisor said that a Work Session was held prior to tonight's Town Board Meeting and another Work Session will be scheduled. A Public Hearing was not scheduled.  
Vote- Unanimous

The Supervisor gave an update regarding a Local Law to amend Chapter 325, Vehicles and Traffic, Section 325-58 Schedule XVI: No Parking or Standing Certain Hours; Section 325-49 Schedule VII: Stop Intersections; and Section 325-55 Schedule XIII: No Parking Any Time. The Supervisor said that a Work Session will be held on February 12, 2020, and the Public Hearing will be reconvened on February 26, 2020.

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, approval of Payment Application No. 3 in the amount of \$106,222.35 to Pat Kearns Electric Ltd, for work done regarding Water and Sewer SCADA Project, and authorization for the Supervisor to sign.  
Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Saleem Hussain, approval of request from Director of Water and Sewer Operations Sal Misiti to purchase a small backhoe loader vehicle in the amount of \$101,203.58 from the NJPA Cooperative Contract, a budgeted capital expenditure from the 2019 Water and Sewer fiscal year budget.  
Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of Payment Requisition No. 2 (Final Payment) to ELQ Industries, Inc. in the amount of \$25,446.14 for Wampus Brook Park South Bridge Replacement and moved receipt of the General Release, and a Maintenance Bond in the amount of \$220,214.00.  
Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign Letter of Intent to Participate in the Westchester County Multi-Jurisdictional Hazard Mitigation Plan Update.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of request from Highway General Foreman Jamie Norris to purchase a 2020 Freightliner 108sd 4 x 4 cab chassis in the amount of \$116,969.68 from the Oneida County Contract; item has been budgeted for.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Payment Application No. 1 in the amount of \$10,450.00 and Payment Application No. 2 in the amount of \$19,593.75 to Giacorp Contracting Inc for the North Castle Public Library Children's Area Project, Armonk.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, to reject the bids for the North White Plains Community Center Renovation Project.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign agreements with Kellard Sessions Consulting for engineering services regarding Stormwater Management Program:

- MS4 Municipal Compliance Certification and Annual Report, Semi Annual Progress Reports for a fee not to exceed \$5,250;
- Illicit Discharge Detection and Elimination Stormwater Outfall Inspection/GIS Mapping for a fee for Field Inspection of Outfalls of \$4,000, and GIS Stormwater Data Maintenance as required, for a fee not to exceed \$3,150 unless otherwise approved in advance by the owner.

Vote- Unanimous

Councilman: Saleem Hussain moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign agreement with North East Westchester Special Recreation, Inc. for 2020 in the amount of \$5,273.24.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, authorization for the Supervisor to sign agreement with Springbrook Holding Company, LLC regarding maintenance of KVS financial software for 2020 in the amount of \$13,561.00.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of probationary promotional appointment of Joseph Maselli to Skilled Laborer, Water and Sewer Department, effective January 22, 2020.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of salary increases for the following Department Heads and Non-Union employees, effective January 1, 2020: Mindy Berard, Adam Kaufman, Edie Martimucci, Robert Mellilo, Salvatore Misiti, Jaime Norris, Todd Orlowski, Alison Simon, Victoria Sirota, and Abbas Sura.

Vote- Unanimous

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, approval of 2019 Vacation Day Payout for Director of Water and Sewer Operations Sal Misiti.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Terminal Leave Payment for Roger Zepp.

Vote- Unanimous

Town Board Meeting  
January 22, 2020

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval for Director of Finance Abbas Sura to attend 2020 NYS GFOA conference from March 31 to April 3, 2020.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of appointment of Jennifer Clark to the Parks and Recreation Advisory Board, for a three-year term to expire January 15, 2023.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, receipt of letter of resignation of Linda Trummer-Napolitano from the Recycling Committee, effective January 6, 2020.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, approval of Consensus Agenda as follows:

- Audit and approval of payments of \$565,559.61 as indicated on Warrant #2, dated January 22, 2020.
- Release of Highway Bonds.
  - Apex Development – Permit 0899 for driveway alteration at 49 Whipoorwill Road East in the amount of \$500.
  - Rogliano Const. – Permit 1024 for street opening at 19 Glendale Ave. in the amount of \$1,000.

Vote- Unanimous

After all persons were heard who desired to be heard, the Board reconvened to Executive Session at 8:08 p.m. The Executive Session closed at 9:15 p.m.

---

Alison Simon, Town Clerk

Dated: January 24, 2020