

Town Board Minutes  
Town of North Castle  
15 Bedford Road  
Armonk, New York  
on  
August 5, 2020

The Town Board meeting was online via web conference due to the Coronavirus (COVID-19) pandemic. The meeting was called to order at 5:30 p.m. and immediately adjourned to an Executive Session. All Town Board members, the Town Attorney, and the Town Administrator were present for the Executive Session. The Executive Session adjourned at 7:40 p.m.; the Town Clerk joined the regular meeting which reconvened at 7:45 p.m., and the following persons were present via web conference:

Present: Supervisor: Michael Schiliro  
Councilman: Barbara DiGiacinto  
Councilman: Barry Reiter  
Councilman: José Berra  
Councilman: Saleem Hussain  
Town Clerk: Alison Simon  
Town Attorney: Roland A. Baroni  
Town Administrator: Kevin Hay

Councilman: Barry Reiter moved, seconded by Councilman: José Berra, approval of Town Board Minutes: July 22, 2020.  
Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barry Reiter, receipt of the following regarding the proposed Final Environmental Impact Statement (FEIS) dated May 2020 for the Eagle Ridge Project, 3 North Castle Drive, Armonk:  
Councilman Hussain recused himself from the discussion and the vote.

- Letter from Frederick P. Clark Associates regarding FEIS Traffic Review Comments, dated July 16, 2020.
- Memo from Director of Planning Adam Kaufman regarding FEIS Review Comments, dated July 20, 2020.
- Memo from Town Engineer Kellard Sessions Consulting regarding FEIS Review Comments, dated July 14, 2020. *Note: This memo was received by the Town Board on July 22, 2020.*

Ayes: Supervisor: Michael Schiliro, Councilman: Barbara DiGiacinto,  
Councilman: Barry Reiter, Councilman: José Berra  
Noes: None  
Abstained: Councilman: Saleem Hussain

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, receipt of letter from Kory Salomone dated July 28, 2020 regarding Eagle Ridge Zoning Petition, 3 North Castle Drive, Armonk. Councilman Hussain recused himself from the discussion and the vote.

Ayes: Supervisor: Michael Schiliro, Councilman: Barbara DiGiacinto,  
Councilman: Barry Reiter, Councilman: José Berra  
Noes: None  
Abstained: Councilman: Saleem Hussain

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, approval of request from Director of Water and Sewer Operations Sal Misiti for declaration of emergency expenditure for repairs to electric service to the IBM pump station at North Castle Community Park damaged during a storm on July 22, 2020; and authorization of necessary funds for payment to Verde Electric Maintenance Corporation in the amount of \$31,387.49.  
Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barry Reiter, approval of proposal for Annual Water & Sewer Emergency Generator Maintenance Service to GenQuip effective August 10, 2020 through August 1, 2021, for a fee of \$4,795, and authorization for the Supervisor to sign the agreement.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, the scheduling of a Public Hearing on September 9, 2020 regarding Joint Consolidation Agreement of Water District No. 7 and Water District No. 4.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, receipt of Special Event Permit Application from Haunted Dead End, to operate the event in accordance with current COVID-19 guidelines; and the scheduling of a Public Hearing on September 9, 2020.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, approval of the following payment applications for work along Route 22 along the Windmill Farm stone wall, to be paid from Brynwood Community Benefits Agreement escrow account:

- Serafin Gayosso in the amount of \$10,000 for masonry repairs.
- Landscape Concepts in the amount of \$20,000 for landscape work.

Vote- Unanimous

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, approval of resolution for the adoption of new Retention and Disposition Schedule for New York Local Government Records (LGS-1). The Resolution follows.

Vote- Unanimous

## RESOLUTION

**RESOLVED**, By the Town Board of the Town of North Castle that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, adoption of revised Master Fee Schedule for Highway Department Fees.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of Payment Requisition No. 6 in the amount of \$4,550.50 to Giacorp Contracting Inc. for the North Castle Public Library Children's Room Expansion Project, Armonk.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Barry Reiter, approval of proposal from Perry Verrone, LLC to complete the third portion of the roof at the North Castle Public Library, Armonk for a fee of \$25,800.

Vote- Unanimous

Town Board Minutes  
July 8, 2020

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, reappointment of Peter Block to the Budget and Finance Advisory Committee, effective January 25, 2020 for a three-year term to expire January 25, 2023.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, reappointment of Jane Black to the Conservation Board, effective April 8, 2020 for a two-year term to expire April 8, 2022.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, reappointment of George Drapeau to the Conservation Board, effective April 8, 2020 for a two-year term to expire April 8, 2022.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, reappointment of Sheila Drapeau to the Landmarks Preservation Committee (LPC), effective May 17, 2020 for a three-year term to expire May 17, 2023.

Vote- Unanimous

Councilman: Barry Reiter moved, seconded by Councilman: Barbara DiGiacinto, reappointment of Linda Fernberg to the Landmarks Preservation Committee (LPC), effective May 17, 2020 for a three-year term to expire May 17, 2023.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Consensus Agenda as follows:

- Audit and approval of payments in the amount of \$797,383.05 as indicated on Warrant #15, dated August 5, 2020.
- Town Clerk's Report: July 2020.
- Release of Highway Bonds.
  - Builders Atelier – Permits 1081 for driveway resurfacing at 6 Seymour Pl. W. in the amount of \$1,000.
  - KTTL Development – Permit 1026 for driveway alteration at 6 Seymour Pl. W. in the amount of \$500.
  - Villa & Sons Contracting Corp. – Permit 1080 for driveway alteration at 9 Evergreen Row in the amount of \$1,000.
  - Con Edison – Permits 1347, 1362, 1370, 1372, 1373, 1407, 1412, 1418, 1422, 1427, 1436, 1437 and 1438 for street openings and right of ways in the amount of \$12,322.50.
- Receipt of Notice of Claim in the Matter of Sharon Lucchino vs. Town of North Castle.
- Receipt of report from Safe Flight Instrument Corporation, dated July 16, 2020, regarding heliport activities.
- Receipt of Summons and Verified Complaint in the Matter of Paulo J. Elias vs. Town of North Castle.

Vote- Unanimous

After all persons were heard who desired to be heard, the Supervisor closed the regular meeting at 9:45 p.m. in memory of former residents Martha Nierenberg and Robert Meyeroff.

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Alison Simon, Town Clerk

Dated: August 11, 2020