

Town Board Minutes  
Town of North Castle  
15 Bedford Road  
Armonk, New York  
on  
January 12, 2022

The Town Board meeting was called to order at 5:30 p.m. at Town Hall and immediately adjourned to an Executive Session on the duly adopted motion of Councilman DiGiacinto. All Town Board members, the Town Attorney, and the Town Administrator were present for the Executive Session. The Executive Session adjourned at 7:53 p.m.; the Town Clerk joined the regular meeting which reconvened at 7:55 p.m. and the following persons were present:

Present: Supervisor: Michael Schiliro  
Councilman: Barbara DiGiacinto  
Councilman: José Berra  
Councilman: Saleem Hussain  
Councilman: Matt Milim  
Town Clerk: Alison Simon  
Town Attorney: Roland A. Baroni  
Town Administrator: Kevin Hay

The minutes of the Organizational Agenda follow at the end of these minutes.

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Town Board Minutes: December 8, 2021.

The roll call vote was as follows:

Ayes: Supervisor: Michael Schiliro, Councilman: Barbara DiGiacinto,  
Councilman: José Berra, Councilman: Saleem Hussain

Noes: None

Abstained: Councilman: Matt Milim

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Matt Milim receipt of the following regarding the proposed Zoning Text Amendment to add recreation centers as a permitted principal use in the RELIP Research, Electronic and Light Industrial Park Zoning District in regard to 1 Labriola Court, Armonk:

- Letter from County Planning Board, dated November 22, 2021.
- Letter from New York City Department of Environmental Protection (NYCDEP), dated December 6, 2021.
- Positive recommendation from Planning Board, dated December 14, 2021.

Vote- Unanimous

Regarding the proposed Zoning Text Amendment to add recreation centers as a permitted principal use in the RELIP Research, Electronic and Light Industrial Park Zoning District in regard to 1 Labriola Court, Armonk, Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, the scheduling of a Public Hearing on January 26, 2021.

Vote- Unanimous

Regarding the Extension of Temporary Outdoor Dining Permit Regulations providing additional outdoor seating opportunities in North Castle's three Hamlets until October 1, 2022,

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, receipt of the Short Environmental Assessment Form (EAF) and the Adoption of Negative Declaration.

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, the Adoption of Resolution. The Resolution follows at the end of these Minutes.

Vote- Unanimous

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Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, receipt of a letter from Veneziano & Associates, dated December 23, 2021; and a letter from Zarin & Steinmetz, dated January 12, 2022, regarding request for a Six-Month to One-Year Extension of Time of the Special Use Permit for 45 Bedford Road LLC (site of Mariani Gardens Nursery) for Attached, Semidetached, Detached, or Multifamily Dwellings in the Residential- Multifamily-Downtown Armonk (R-MF-DA) Zoning District.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, Adoption of Resolution of Denial, regarding request for a Six-Month to One-Year Extension of Time of the Special Use Permit for 45 Bedford Road LLC (site of Mariani Gardens Nursery) for Attached, Semidetached, Detached, or Multifamily Dwellings in the Residential-Multifamily-Downtown Armonk (R-MF-DA) Zoning District. The Resolution of Denial follows at the end of these Minutes.

Vote- Unanimous

Councilman: Matt Milim moved, seconded by Councilman: José Berra, receipt of letter from the Town Planning Board, dated December 14, 2021, to Interested and Involved Agencies regarding the application of 23 Banks Design Group, LLC for 23 Bedford Banksville Road, Bedford. Councilman Barbara DiGiacinto recused herself from the discussion and vote.

The roll call vote was as follows:

Ayes: Supervisor: Michael Schiliro, Councilman: José Berra,  
Councilman: Saleem Hussain, Councilman: Matt Milim

Noes: None

Abstained: Councilman: Barbara DiGiacinto

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of the following regarding 94 Business Park Drive, Armonk (former site of La Quinta):

- Approval of Wetland Mitigation agreement with Aggro & Brassi, LLC and Armonk Fairview, LLC, and authorization for Supervisor to sign agreement.
- Approval of Land-Banked Parking agreement with Aggro & Brassi, LLC and Armonk Fairview, LLC, and authorization for Supervisor to sign agreement.
- Receipt of Wetland Mitigation Bond.
- Receipt of Inspection Fee.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Payment Requisition No. 3 (Final Payment) to Aqua Works, Inc. in the amount of \$11,300 for Community Park Comfort Station and receipt of the General Release and Guarantee Bond in amount of \$226,000.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Saleem Hussain, approval of Payment Requisition No. 5 to AFL General Construction Inc. in the amount of \$329,224.58 regarding the North White Plains Community Center Renovation project.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Matt Milim, approval of request from Recreation and Parks Superintendent Matt Trainor to seek proposals for resurfacing of tennis and basketball courts at Lombardi Park.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, receipt of Performance Bond in the amount of \$1,287,500 and Payment Bond in the amount of \$1,287,500 from Sani-Pro Disposal Services.

Vote- Unanimous

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Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, receipt of Notice of revised Liquor License application from BL 575 Main NY LLC for Bluestone Lane, 575 Main Street, Armonk, and waiver of the 30-day Notice requirement.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, approval of proposal from Hardesty & Hanover for traffic study at the intersection of School Street and Cox Avenue, Armonk, for a fee of \$10,800, and authorization for the Supervisor to sign the agreement.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, award of bid to ACP Facility Services, Inc. for Cleaning Services of Town Buildings at an annual cost of \$105,494.51, and authorization for the Supervisor to sign the agreement.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, acceptance of renewal agreement with Skyline Electric Corp for Street Light Maintenance for 2022 for a fee of \$20,040.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, acceptance of renewal agreement with Empire Consulting for 2022 and 2023 for drug and alcohol testing for Highway Department personnel for an annual fee of \$250 with additional fees as outlined in the agreement.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, authorization for the Supervisor to sign agreement with WeatherWorks for weather consulting services for 2022 for a fee of \$1,825.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign Inter Municipal Agreement (IMA) with the County of Westchester for the Mutual Aid & Rapid Response Plan for Police Departments of Westchester County through July 30, 2025.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign Inter-Municipal Agreement (IMA) with Town of Greenburgh for Task Force for Drug and Alcohol Enforcement for a five-year period.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, authorization for the Supervisor to sign agreement with SPCA for 2022 for a monthly fee of \$409.96.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign agreement with The Arc Westchester for maintenance of Main Street, Armonk for 2022 for a fee of \$16.15 per hour per worker.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Matt Milim, authorization for the Supervisor to sign agreement with Kellard Sessions Consulting, PC for professional engineering services regarding Annual Report for Stormwater Management Program MS4 for a fee not to exceed \$5,400.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, authorization for the Supervisor to sign agreement with Kellard Sessions Consulting, PC for professional engineering services regarding Stormwater Outfall Inspection/GIS Mapping for a fee

for Field Inspection of Outfalls of \$4,750 and GIS Stormwater Data Maintenance for a fee not to exceed \$3,200.

Vote- Unanimous

Councilman: Matt Milim moved, seconded by Councilman: Barbara DiGiacinto, authorization for the Supervisor to sign extension of agreement with New York State Municipal Workers' Compensation Alliance ("Comp Alliance") for workers' compensation coverage for the policy period of January 1, 2022 - December 31, 2023 at an estimated cost of \$ 382,773 for 2023.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, approval of appointment of Eliana Diaz to Assistant to the Town Administrator.

Vote- Unanimous

Councilman: Matt Milim moved, seconded by Councilman: Barbara DiGiacinto, receipt of letter of resignation for purposes of retirement from Police Lieutenant Brant Sammann, effective February 26, 2022.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, receipt of letter of resignation for purposes of retirement from Mary (Mimi) Flanagan, Parks and Recreation Department, effective January 29, 2022.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, receipt of letter of resignation from Albert Marrero, Automotive Mechanic, Highway Department, effective December 31, 2021.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: José Berra, approval of Terminal Leave Payment for Barbara Pesquera, Town Clerk's Office.

Vote- Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Matt Milim, reappointment of Virginia (Ginny) Magrone to the Housing Board for a 5-year term to expire December 31, 2026.

Vote- Unanimous

Councilman: José Berra moved, seconded by Councilman: Barbara DiGiacinto, reappointment of Christopher (Chris) Carthy to the Planning Board for a 5-year term to expire December 31, 2026.

Vote- Unanimous

Councilman: Saleem Hussain moved, seconded by Supervisor: Michael Schiliro, to approve annual stipend for Barbara DiGiacinto, Deputy Town Supervisor, effective January 1, 2022.

Councilman: Barbara DiGiacinto recused herself from the discussion and vote.

The roll call vote was as follows:

Ayes: Supervisor: Michael Schiliro, Councilman: Saleem Hussain

Noes: Councilman: José Berra, Councilman: Matt Milim

Abstained: Councilman: Barbara DiGiacinto

The motion failed.

Councilman: Barbara DiGiacinto moved, seconded by Councilman: Saleem Hussain, approval of Consensus Agenda as follows:

- Audit and approval of payments in the amount of \$1,522,948.41 as indicated on Warrant No.1 dated January 12, 2022.
- Town Clerk's Report: December 2021.
- Release of Highway Bonds.
  - Cvem - Permit 0976 for driveway alteration at 11 Seymour Pl E in the amount of \$500.
  - Manor Paving Co. - Permit 1133 for driveway alteration at 23 Windmill Rd in the amount of \$1200.
  - Esposito - Permit 1157 for double curb cut at 21 Limestone Rd in the amount of \$2400.

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- Washington Pl E - Permit 1066 for street opening at 11 Washington Pl E in the amount of \$1,000.
- American Building Technologies - Permit 1123 for driveway alteration in amount of \$1200.

Vote- Unanimous

After all persons were heard who desired to be heard, the Supervisor closed the regular meeting at 10:51 p.m. in memory of residents Barbara T. Illari; John Robert Perney; Julia Ishkanian; Thomas A. Tuttle; and Donald R. Ahrenberg, father of Police Officer Don Ahrenberg; and former resident Lucille Bates.

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Alison Simon, Town Clerk

Dated: January 21, 2022

## RESOLUTION

**Action:** Temporary Outdoor Dining Permit Regulations  
**Date of Approval:** January 12, 2022

WHEREAS, the Town Board wishes to enact temporary measures that would afford restaurants the ability to provide additional outdoor seating opportunities in an effort to limit the spread of airborne illness; and

WHEREAS, that, except as otherwise expressly amended herein, all provisions of Chapter 218 of the Town Code shall remain in full force and effect; and

WHEREAS, the following provisions of Chapter 218 are amended as follows until October 1, 2022 or sooner if the Town Board rescinds these temporary measures:

Section 218-3.B(1) shall be revised as follows:

The license shall be valid only until October 1, 2022. In the event the Building Inspector determines not to issue a license, he shall give notice to the licensee of said intention, by certified mail, return receipt requested, not later than 30 days after receipt of an application for issuance of said license, and the reason therefor. The licensee may seek review of the Building Inspector's determination by appealing to the Town Board. Such review shall be requested by the licensee in writing and not later than 15 days from the receipt of the denial of the application by the Building Inspector of said license. Upon appeal, the Town Board shall give notice to the licensee of the meeting at which the appeal will be considered, which notice shall be delivered personally or by certified mail and addressed to the licensee's address as shown on the application. Such licensee shall be entitled to attend the meeting before the Town Board and shall be afforded a full opportunity to be heard. The Town Board shall render a final determination within 30 days of the said meeting.

Section 218-3.B(2) shall be revised as follows:

On the sidewalk or on the side or rear of the principal place of business of such entity, so long as the outdoor dining area is located on the same property as the principal place of business. In addition, an outdoor dining facility shall be permitted to be extended to directly contiguous property, if included as part of a single outdoor dining facility and if permitted by the adjacent property owner.

Section 218-3.B(4) shall be revised as follows:

Furnishing of an outdoor dining area shall consist solely of readily removable tables, chairs, umbrellas, seasonal heating, planters, and decorative accessories and trash receptacles (together, "furnishings") of a design, type, size and color approved by the Building Inspector, and all of which shall be uniform in style, color and material. The advertising of products or brands on any furnishings shall be prohibited.

Section 218-10 shall be revised as follows:

A fee shall be not be charged in connection with the review of outdoor dining license applications.

WHEREAS, the following additional provisions shall apply until October 1, 2022 or sooner if the Town Board rescinds these temporary measures:

Additional Outdoor Seating

Outdoor dining areas shall be permitted to be established in existing required off-street parking facilities up to an area consisting of 50% of the area of the off-street parking facility.

Tents

All tents shall comply with the NYS Building and Fire Code. Tents shall be permitted to be located in the front yard.

WHEREAS, on January 12, 2022, the Town Board reviewed and discussed the proposed temporary outdoor dining permit regulations and all those wishing to be heard were given the opportunity to be heard; and

WHEREAS, the Town Board adopted a Negative Declaration on January 12, 2022; and

NOW THEREFORE BE IT RESOLVED, that above temporary outdoor dining permit regulations shall be in force until October 1, 2022 or sooner if the Town Board rescinds these temporary measures.

## RESOLUTION

**Action:** Special Use Permit – Denial of 3<sup>rd</sup> Extension of Time Request for Attached, Semidetached, Detached, or Multifamily dwellings in the Residential Multifamily—Downtown Armonk (R-MF-DA) District

**Application Name:** Mariani Residential Development

**Owner/Applicant:** 45 Bedford Road LLC

**Zone:** Residential Multifamily—Downtown Armonk (R-MF-DA) District

**Location:** 45 Bedford Road

**Original Date of Approval:** October 16, 2019

**Extension Date of Approval:** October 14, 2020

**2<sup>nd</sup> Extension Request Approval Date:** October 27, 2021

**Expiration Date:** January 14, 2022

**3<sup>rd</sup> Extension Request Denial Date:** January 12, 2022

WHEREAS, on October 16, 2019 the Town of North Castle Town Board approved a special use permit application to construct 43 residential units containing 76 bedrooms in four buildings; and

WHEREAS, the Town Board granted an extension of time to the special use permit on October 14, 2020 that extended the special use permit approval until October 16, 2021; and

WHEREAS, the Town Board granted a second extension of time to the special use permit on October 27, 2021 that extended the special use permit approval until January 14, 2022; and

WHEREAS, the Applicant has requested a third extension of time for the special use permit which would extend the validity of the special use permit until January 14, 2023; and

WHEREAS, the Applicant has not processed the required Planning Board site development plan and last appeared in front of the Planning Board on September 9, 2019; and

WHEREAS, the site is not active and is in a state of disrepair including, but not limited to, missing landscape screening, broken fencing and alterations to the exterior of buildings without approval; and

WHEREAS, the Town Board wishes to further evaluate potential development options since the existing plan has not been timely processed by the Applicant and has not yet come to fruition; and

WHEREAS, primarily due to the Covid, a number of the office buildings in proximity to applicant's property have become vacant or nearly vacant and the owners of those properties have approached the Town to explore whether those properties can be repurposed to residential uses; and

WHEREAS, in June of 2020, the Town submitted modifications to the Maple Avenue/NYS Route 22 intersection to the NYSDOT in an effort to improve intersection operation; and

WHEREAS, the Town Board wishes to further evaluate vehicular operations along Maple Avenue and study how development on the subject property would potentially impact Maple Avenue under current and planned operating conditions; and

WHEREAS, the project is located in close proximity to the Armonk Hamlet business district; and

WHEREAS, the homeowners in the residential development may impact parking in the downtown area; and



WHEREAS, in February of 2020, the Town Board received the Armonk Parking Study which noted that the project, along with other proposed projects near the Armonk Hamlet, may create unacceptable traffic, parking and congestion impacts within the hamlet area; and

WHEREAS, the study indicates that if additional development is to be approved in the vicinity of the Armonk Hamlet that the Town should explore opportunities to expand the supply of public parking in the Hamlet; and

WHEREAS, the Town Board wishes to further evaluate how any proposed development on the subject site would impact downtown Armonk Parking based upon the Armonk Parking Study; and

WHEREAS, the Town Board believes and finds that it is not in the best interest of the Town to grant the requested extension of the special permit approval; and

NOW, THEREFORE, BE IT RESOLVED, that based on the Applicant's inability to process a site development plan via the Planning Board as well as the other items identified above, pursuant to Article VII of the Zoning Chapter of the Town Code, the requested special use permit extension of time is hereby denied.

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Organizational Agenda  
Town of North Castle  
15 Bedford Road  
Armonk, New York  
on  
January 12, 2022

The Town Board Organizational Agenda was considered by the Town Board during the first Town Board meeting of the year held on January 12, 2021 and the following persons were present:

Present: Supervisor: Michael J. Schiliro  
Councilman: Barbara DiGiacinto  
Councilman: José Berra  
Councilman: Saleem Hussain  
Councilman: Matt Milim  
Town Clerk: Alison Simon  
Town Attorney: Roland A. Baroni  
Town Administrator: Kevin Hay

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, authorization of the following:

The continuation of all depositories and accounts of the Town as heretofore established in the prior fiscal year: Designating Depositories for the Town of North Castle Funds are as follows:

- J.P. Morgan Chase Bank, White Plains, NY
- Signature Bank, New Rochelle, NY
- New York Cooperative Liquid Assets Securities System (NYCLASS).

Authorize and direct that payment from all Town accounts be made by ACH, wire or checks using facsimile signatures of the Supervisor and the Town Clerk. The exception should be noted that the Town Clerk and the Town Justices are authorized to continue their own accounts.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, the following appointments:

Deputy Town Supervisor	Pleasure of the Supervisor
Councilman Barbara DiGiacinto	
Records Management Officer	Pleasure of the Town Board
Town Clerk Alison Simon	
Records Access Officer	Pleasure of the Town Board
Town Clerk Alison Simon	
Registrar of Vital Statistics	Pleasure of the Town Board
Town Clerk Alison Simon	
Deputy Town Clerk & Deputy Registrar	Pleasure of the Town Clerk
Maria Scharf	
Sub-Registrar	Pleasure of the Town Clerk
Barbara Pesquera	
Sub-Registrar	Pleasure of the Town Clerk
Rita Ross	
Liaison to the Board of Elections	Pleasure of the Town Board
Town Clerk Alison Simon	
Director of Finance	Pleasure of the Supervisor
Abbas Sura	
Assessor	Six Year Term
Georgann Richardson	
Receiver of Taxes	Pleasure of the Town Board
Patricia Colombo	

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Confidential Secretary to Supervisor Mindy Berard	Pleasure of the Supervisor
Town Co-Historians Sharon Tomback North Castle Historical Society	Pleasure of the Town Board
Secretary to Zoning Board of Appeals Lori Zawacki	Pleasure of the Town Board
Secretary to Planning Board Valerie Desimone	Pleasure of the Town Board
Secretary to Architectural Review Board Lori Zawacki	Pleasure of the Town Board
Fire Inspector Vincent A. Costa and Thomas Glass	Pleasure of the Town Board
Engineering Consultants Kellard Sessions Consulting	Contract with the Town
Town Counsel Stephens, Baroni, Reilly, & Lewis, LLP	Contract with the Town
Vote: Unanimous	

Councilman José Berra moved, seconded by Councilman Barbara DiGiacinto, the following appointments of Liaisons to Departments, Boards & Committees by Supervisor Schiliro:

Police Department	Councilman Berra & Councilman Milim
Highway Department	Councilman Berra
Building Department	Councilman DiGiacinto & Councilman Milim
Fire Departments:	
1. Armonk	Councilman Berra
2. Banksville	Councilman Milim
3. North White Plains	Councilman DiGiacinto
Library Liaison	Councilman Hussain
Personnel	Councilman DiGiacinto
Planning Board	Councilman DiGiacinto
Recreation & Parks Department	Councilman Milim
Water & Sewer Department	Councilman Hussain
Intergovernmental Affairs	Supervisor Schiliro
School Board Liaisons	Supervisor Schiliro & Councilman Hussain
Architectural Review Board	Councilman Milim
Beautification Committee	Councilman DiGiacinto
Board of Ethics	Councilman Berra
Budget & Financial Advisory Committee	Councilman Milim
Chamber of Commerce	Councilman DiGiacinto
Conservation Board	Councilman Berra
Communications Committee	Councilman Hussain
Housing Board	Councilman Milim
Landmarks Preservation Committee	Councilman Berra
NC4 Liaison	Councilman Hussain
Open Space Committee	Councilman Berra
Real Estate Committee	Councilman Milim
Recycling & Sustainability Committee	Councilman Berra
Safety/Risk Committee	Councilman Berra
Elijah Miller House Committee	Councilman Hussain
Vote: Unanimous	

Councilman: José Berra moved, seconded by Councilman Saleem Hussain, to authorize the following:

The Town's policy of placing legal notices in The Journal News and The Examiner.

The continuation of the policy of holding regular Town Board meetings on the second and fourth Wednesdays of each month at 7:30 p.m. with the exception of holidays that may conflict and unless otherwise determined by the Town Board.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Matt Milim, to authorize the following:

The policy of paying 58.5 cents per mile for use of personal automobiles by Town employees involved in the performance of Town business with claims subject to the approval of the Town Board.

The Town's Vehicle Policy as adopted by the Town Board February 13, 2013.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Matt Milim, to authorize the following:

The Town's Master Fee Schedule for 2022.

The Town's Purchase Order and Procurement Policy as reviewed by the Town Board.

The Town's Investment Policy as reviewed by the Town Board.

Vote: Unanimous

Councilman: José Berra moved, seconded by Councilman Barbara DiGiacinto, to authorize the posting of the Town of North Castle Code of Ethics and Article 18 of General Municipal Law in each public building under the jurisdiction of the Town of North Castle. Each employee and volunteer to a Board or Committee shall receive an annual reminder of their mandatory adherence to the Code of Ethics.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain to authorize the following:

Notification of the continued authorization of the following Town Workplace Policies:

- Workplace Violence Prevention Policy
- Sexual Harassment Policy
- Smoking Policy
- North Castle Information Systems and Usage and Security Policy

Vote: Unanimous

Councilman: José Berra moved, seconded by Councilman Barbara DiGiacinto the following:

Authorize the Director of Finance, and in the absence of the Director of Finance authorize the Town Administrator, to make payment in advance of audit of claims for public utility services, postage, freight, and express charges when necessary. All such claims must be presented for the next regular Town Board meeting.

Authorize the Highway Department, Police Department, Parks & Recreation Department, Library, Water & Sewer Department, and Town Clerk to call for and receive bids for certain materials, supplies, equipment and services needed in those Departments.

Authorize the General Foreman of the Highway Department to purchase implements and tools required by the Highway Department in accordance with the Town Purchase Order and Procurement Policy.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the following:

The Supervisor to pay 2022 salaries in installments on the following dates: January 14 and 28, February 11 and 25, March 11 and 25, April 8 and 22, May 6 and 22, June 3 and 17, July 1, 15, and 29, August 12 and 26, September 9 and 23, October 7 and 21, November 4 and 18, December 2, 16, and 30.

Elected officials shall maintain and submit time records in accordance with the guidelines established by the NYS Comptroller's Office.

The Supervisor, Town Administrator, and Department Heads to use a Town-issued charge card for payment of Town-related expenses.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the Supervisor to sign the Agreement between the Town of North Castle and Stephens, Baroni, Reilly & Lewis, LLP for legal services in 2022.

Vote: Unanimous

Councilman: Matt Milim moved, seconded by Councilman Barbara DiGiacinto, to authorize the Supervisor to sign the Agreement between the Town of North Castle and Patrick Bliss, Esq. for legal services with regard to the Justice Court in 2022.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the Supervisor to sign the following Agreements:

Engagement agreements with Bonadio & Co., LLP for 2021 financial audits.

Between the Town of North Castle and Kellard Sessions Consulting for engineering services in 2022.

Between the Town of North Castle and Kellard Sessions Consulting for wetlands consultation services in 2022.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the Supervisor to sign the agreement between the Town of North Castle and Keane & Beane, P.C. for legal services with regard to labor matters in 2022.

The roll call vote was as follows:

Ayes: Councilman: Barbara DiGiacinto, Councilman: Saleem Hussain,  
Supervisor: Michael Schiliro

Noes: Councilman: Matt Milim

Abstained: Councilman: José Berra

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the following:

The Supervisor to confirm the agreement between Ambulance District No. 1 and the Valhalla Ambulance Corps for ambulance service in North White Plains for 2022.

The Supervisor to confirm the agreement between the Town of North Castle, on behalf of Fire Protection District No. 3, and Banksville Independent Fire Company for fire protection for 2022.

The Supervisor to confirm the agreement between the Town of North Castle, on behalf of Banksville Fire Protection District No. 3, and Fire District No. 2 for emergency ambulance service for 2022.

The Supervisor to confirm the Hydrant Use Agreements with Water District No. 2, Water District No. 4 and Water District No. 5 of the Town of North Castle and North Castle Fire District No. 2 for 2022.

Vote: Unanimous

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Councilman: José Berra moved, seconded by Councilman Barbara DiGiacinto, to authorize the Supervisor to confirm the agreement with Board of Fire Commissioners, Armonk Fire District No. 2, in which the Town advances Fire District taxes to the District for 2022.

Vote: Unanimous

Councilman: José Berra, seconded by Councilman Barbara DiGiacinto, to authorize the following:

The Supervisor to confirm the agreement between the Town of North Castle and Eleven Virginia Road Realty Corporation to lease commuter parking spaces for the period January 1, 2021 – December 31, 2022.

The Supervisor to confirm the Inter-Municipal Agreement with the Town of Bedford to transfer tax assessment review cases when personal conflict is involved.

Vote: Unanimous

Councilman: Barbara DiGiacinto moved, seconded by Councilman Saleem Hussain, to authorize the Supervisor to confirm the agreement between the Town of North Castle and the Town of North Castle Long Pond Park District for 2022.

Councilman José Berra recused himself from the vote.

The roll call vote was as follows:

Ayes: Councilman: Barbara DiGiacinto, Councilman: Saleem Hussain,  
Councilman: Matt Milim, Supervisor: Michael Schiliro

Noes: None

Abstained: Councilman: José Berra

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Alison Simon, Town Clerk

Dated: January 21, 2022