



TOWN OF NORTH CASTLE

WATER & SEWER DEPARTMENT

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Member
American Water Works Association
N.Y. Rural Water Association
N.Y. Water Environment Association
Westchester Water Works Conference

MEMORANDUM

To: Supervisor Schiliro, & Town Board Members

From: Sal Misiti

Cc: Kevin Hay, Town Administrator

Date: July 29, 2020

Re: **Results of RFP for Annual Emergency Generator Maintenance Service**

I prepared an RFP for the annual service for fifteen (15) emergency generators located throughout the various water and sewer districts. This service will cover all of our units with the exception of the WWTP generator which is serviced under a separate agreement.

The RFP was sent to several service companies and was also posted on the Town web site. RFP submittals were due and opened on July 29th. Results of the four (4) submitted proposals are illustrated in the table below.

Annual Emergency Generator Service RFP July 2020		
	Company	Proposed \$
1	GenQuip	\$4,795.00
2	Peak Power Systems	\$5,099.00
3	Kinsley Power Systems	\$11,885.00
4	Gen Serve	\$12,070.00

Based upon the results, I recommend that the Board accept the proposal from GenQuip in the amount of **\$4,795.00**. GenQuip has worked for us in the past and they currently have our maintenance contract. This agreement will be in effect from August 10, 2020 thru August 1, 2021, at that time as per the specifications, the contract can be extended for an additional year at the same pricing, should both parties agree. If you should have any questions or require additional information please do not hesitate to contact me.