



TOWN OF NORTH CASTLE

WATER & SEWER DEPARTMENT

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Member

American Water Works Association

N.Y. Rural Water Association

N.Y. Water Environment Association

Westchester Water Works Conference

MEMORANDUM

To: Supervisor Schiliro, & Town Board Members

From: Sal Misiti

Date: February 19, 2016

Cc: Joan Goldberg, Town Administrator
Roland Baroni, Jr., Town Attorney

Re: **Bid results Water District No.2-- Well No.4 rehabilitation**

On February 1, 2016 I published a legal Notice to Bidders for the Rehabilitation of the Water District No.2 Well No.4. Bids documents were posted on the Town web site and also made available through the Town Clerk's office. Bids were due and opened on Friday, February 19, 2016. The results of the submitted proposals are illustrated in the table below.

WD 2---Well No. 4 Rehab		
Contractor	Stephen B. Church	Layne Christensen
Proposed \$	\$27,850	\$34,105

Based upon the results, I recommend that the Board award the bid to the low bidder Stephen B. Church Co., in the amount of **\$27,850.00**. I plan on starting this project as soon as the contracts are signed in an effort to be ready for our peak season which is rapidly approaching. Funds for this expenditure are available in the WD2 fund balance.

I hereby respectfully request the board do the following:

- 1. Award the bid to the low bidder Stephen B. Church**
- 2. Authorize the Supervisor to sign all contract agreements**
- 3. Authorize a budget transfer of the necessary funds from Water District No.2 fund balance into the district operating budget.**

If you should have any questions or if additional information should be required please do not hesitate to contact me.